

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Annual Meeting
Monday, January 24, 2011, 10:00 a.m.

MINUTES

After taking roll and having a quorum, Rob Ranieri, Chair, called the meeting to order at 10:00 a.m.

Council Members Present: Rob Ranieri (Chair) Elmira Gainey
John M. Lass (Vice-Chair) Anthony George, Jr.
Judith Weber (Treasurer) Nancy Kline
Hon. Sherwood Bauer, Jr. Vern Melvin
Michael Busha Doug Smith

Public Present: David Olio, Martin County Taxpayer
Ed Daccarett, Martin County Taxpayer
Shawn Keil, YMCA Indiantown
Jacki Jackson, Executive Director, Early Learning Coalition (ELCIRMO)
Kathy Derringer, Helping People Succeed
Jim Simoneau, Big Heart Brigade
David Vaina, Big Heart Brigade
Conrad deFiebre, Stuart News Reporter

Staff Present: David Heaton (Executive Director), Elizabeth Barbella (Director of Policy and Operations), Pamela Chamberlain (Contract Specialist), Rebecca Galante (Executive Assistant), Genevieve Guido (Director of Finance and Human Resources), Laura Haase (Contract Specialist), Frances Kaleta (Administrative Assistant I), Stephanie Macera (Executive Assistant), Ellen Pethic (Manager of Finance), Sandra Shepherd, Ph.D., (Research Analyst) and Tyson Waters (Legal Counsel)

Invocation was given by Elmira Gainey, and the Pledge of Allegiance was recited.

A motion was made by John M. Lass and seconded by Doug Smith to adopt the agenda, as presented. The motion passed unanimously (9-0 vote).

A motion was made by Elmira Gainey and seconded by Doug Smith to approve the minutes of November 22, 2010, as presented. The motion passed unanimously (9-0 vote).

New Council Members and Staff Introductions:

New Council Members, Hon. Judge Sherwood Bauer, Jr., and Michael Busha, along with CSCMC Research Analyst Dr. Sandra Shepherd were introduced to Council by David Heaton.

Nancy Kline joined the meeting at 10:15 a.m.

Council Organization:

- A. The Nominating Committee (consisting of Rob Ranieri, Judith Weber, and Vern Melvin) recommended the same slate of officers for 2011.

A motion was made by Elmira Gainey and seconded by Tony George to nominate Rob Ranieri as Chair, John M. Lass as Vice-Chair, and Judith Weber as Treasurer. Council had a discussion regarding continuity, rotating through succession, and avoidance of the Nominating Committee not including current Board Officers.

A second motion was made by Elmira Gainey and seconded by Tony George to nominate Rob Ranieri as Chair, John M. Lass as Vice-Chair, and Judith Weber as Treasurer and to re-address the CSCMC By-Laws language, concerning who serves on the Nominating Committee regarding Article IV. OFFICERS, ELECTIONS, AND VACANCIES, Section 2. – Elections and Vacancies. (9) Council Members voting in favor of the motion included Rob Ranieri (Chair), John M. Lass (Vice-Chair), Judith Weber (Treasurer), Hon. Judge Sherwood Bauer, Jr., Michael Busha, Elmira Gainey, Tony George, Nancy Kline, and Vern Melvin; (1) Council Member opposed to the motion was Doug Smith. The motion passed with a 9-1 vote.

- B. Annual Conflict of Interest Forms are required from all Council Members in accordance with the Florida Commission on Ethics. Please return the completed forms to Rebecca Galante for record purposes.

Public Comments:

Public Comment was given by Ed Daccarett.

David Heaton answered Mr. Daccarett that the 2011-12 Community Advisory Panel was already selected, and selection criteria was based on the volunteers specific expertise in the field of children's issues.

Old Business:

- A. The Building Committee report was presented by David Heaton and Attorney Tyson Waters, informing Council that Unity Church had approved the Easement Agreement, so now their mortgage lender would have to also approve the agreement. Attorney Tyson Waters will be handling all communication.
- B. The Quality Assurance Committee report was given by Elizabeth Barbella who reported on the launching of the new CSCMC website, Twitter also being used for social networking, and the Speakers Bureau's continuing efforts.

- C. The Swim Project update was reviewed by Elizabeth Barbella who informed Council that staff would be recommending \$15,000.00 to fund the scholarship program at the February 2011 Council meeting. Staff has been researching various swim programs in Florida, meet with the American Red Cross Council on administering the project, and received support of this plan with the Big Heart Brigade.

Elmira Gainey thanked Elizabeth and Laura Haase for their work and networking with a number of agencies that needed to be involved to make this project successful. Jim Simoneau and David Vaina of the Big Heart Brigade were available to answer Council's questions. Rob Ranieri shared information on a fundraising fishing tournament that would help fund swim lessons.

New Business:

- A. The Big Brothers Big Sisters' budget amendment request was reported on by Elizabeth Barbella.

A motion was made by Vern Melvin and seconded by Nancy Kline to approve the budget amendment request for Big Brothers Big Sisters of Palm Beach and Martin Counties, Inc., (Little Moments Big Magic Program) to transfer a total of \$8,221.93 to cover costs in Regular Salary and Wages, FICA, Life and Health Insurance, and Insurance (Property). The motion passed unanimously (10-0 vote).

- B. The employee health insurance proposal was reviewed by Genevieve Guido.

A motion was made by John M. Lass and seconded by Nancy Kline to approve the renewal of employee health insurance plan #5462 with Blue Cross Blue Shield, effective on March 1, 2011. The motion passed unanimously (10-0 vote).

Staff Reports:

- A. The Executive Director/Staff Report was presented by David Heaton, who informed Council that Providers will address them at the February meeting. Elizabeth Barbella discussed preparation for next year's budget. David reported that the Health Assessment Report would be presented in March. Doug Smith spoke of the importance of working closely with the Chamber of Commerce and wants staff to dialog with Chamber.
- B. The Financial Reports were given by Genevieve Guido who informed Council that the first quarter of the budget year is completed and the preliminary audit report would be presented at the February meeting. No Council comments were made.
- C. The review of the new CSCMC website was presented by Elizabeth Barbella who discussed each section of the new website with Council. New website features include sections on frequently asked questions, funded program information that links to the Providers' websites, advocacy, news and events, and a community calendar. Elizabeth discussed the two separate sections from the main public view: 1) Provider section containing application information and an electronic application form; 2) Council section for posting of Council Packets, committee information, and other communications. Elizabeth is excited about the new website and thanked Rebecca Galante for her countless hours of work getting the website information loaded.

Rob Ranieri stated that the new website is easy to navigate and shows the purposes of the Children's Services Council; Mr. Ranieri thought that Elizabeth Barbella and Rebecca Galante did a great job on the new website.

For Your Information:

Council reviewed the information provided that included the 2-1-1 application for funding and three newspaper articles.

Council Member Comments:

Elmira Gainey stated that the time has come to help teach children to swim, so she is thankful for all of staff's efforts to make this swim project happen. Ms. Gainey also congratulated staff on the great job done on the new website.

Vern Melvin announced that the new DCF Secretary David Wilkins would be replacing George Sheldon, who would be missed for his valued leadership over the years.

Staff introduced themselves to the new Council Members.

As no further discussion existed, the regular meeting was adjourned by Rob Ranieri (Chair) at 10:50 a.m.

Rob Ranieri, Chair

David L. Heaton, Executive Director