

# CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Annual Meeting  
Monday, January 23, 2017, 10:00 a.m.

## MINUTES

Having a quorum, William Tulko, Chair, called the meeting to order at 10:00 a.m. and took roll.

Council Members Present: William Tulko (Chair)  
Laurel Hopper (Vice-Chair)  
Christia Li Roberts (Treasurer)  
Jody Bond  
Laurie Gaylord  
Sarah Heard

Council Members Absent: Hon. Judge Michael J. McNicholas

Public Present: Pat Houston, Director of Provider Services, Early Learning Coalition  
Migdalia Rosado, Interim CEO, Early Learning Coalition  
Debra Cardiff, RN, Florida Department of Health – Martin County  
Myra Torres, Florida Department of Health – Martin County  
Darmonique Butler, City of Stuart East Stuart Youth Initiative  
Mike James, City of Stuart Community Services Department  
Kathy Derringer, Helping People Succeed  
Mike Chulski, City of Stuart  
Dr. Agnieszka Marshall, Tykes & Teens  
Scott Berry, Executive Director, Martin County Healthy Start Coalition  
Phil Barnes, Boys & Girls Clubs of Martin County

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Jody Bailey (Staff Accountant), Rebecca Galante (Executive Assistant), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Laura Haase (Manager of Program Services), Frances Kaleta (Administrative Assistant I), Stephanie Macera (Executive Assistant), and Annette Sparling (Research Analyst)

**A motion was made by Sarah Heard and seconded by Jody Bond to adopt the amended agenda, adding New Business, Item A, Invitation to Negotiate (ITN) Draft – Black Infant Birth and Health Equity Program. The motion passed unanimously (6-0 vote).**

**A motion was made by Jody Bond and seconded by Sarah Heard to approve the minutes of November 14, 2016, as presented. The motion passed unanimously (6-0 vote).**

### **Council Organization**

- A. The 2017 Election of Officers was reviewed by William Tulko.

**A motion was made by Sarah Heard and seconded by Jody Bond to approve the slate of 2017 CSCMC Officers with William Tulko as Chair, Laurel Hopper as Vice-Chair, and Christia Li Roberts as Treasurer. The motion passed unanimously (6-0 vote).**

- B. William Tulko asked Council Members to return their completed annual Conflict of Interest forms to Rebecca Galante for the public record.

**No motion required.**

### **Public Comments and Introduction of Council Meeting Attendees:**

No public comments were given, and all meeting participants introduced themselves to Council.

### **New Business:**

- A. The Invitation to Negotiate (ITN) Draft – Black Infant Birth and Health Equity Program was reviewed by Sarah Gosney to resolve the higher black infant low birthweight, infant mortality, and fetal mortality disparity gaps.

Four organizations looking into this matter include: the Florida Department of Health, Martin County Healthy Start Coalition, Health Council of Southeast Florida, and Sickle Cell Foundation of Palm Beach County & Treasure Coast. David Heaton reported that Scott Berry, Executive Director of Healthy Start Coalition, would be targeting specific communities to address this issue by engaging residents for solutions. Council questions were answered.

**A motion was made by Laurel Hopper and seconded by Jody Bond to approve the Invitation to Negotiate (ITN) Draft – Black Infant Birth and Health Equity Program for total project funding to be up to \$75,000 for the period of July 1, 2017, through June 30, 2018, as recommended by the CSCMC Program Committee and staff. The motion passed unanimously (6-0 vote).**

- B. The CSCMC-funded provider presentation for Early Learning Coalition was given by Migdalia Rosado, Interim CEO, and Pat Houston, Director of Provider Services. Council questions were answered.

The ELC Match Program receives an annual award amount of \$653,421 from the Children's Services Council of Martin County under the CSCMC Funding Category: Success in School and Life – Ready for School. The ELC Match Program is a source for childcare resource and referral needs in Martin County and subsidized child care for eligible families of children from birth to age 12.

**A motion was made by Jody Bond and seconded by Sarah Heard that CSCMC does not want Early Learning of Indian River, Okeechobee and Martin Counties to merge with St. Lucie County and wants this relayed in a formal letter by CSCMC staff at their board meeting this Thursday. The motion passed unanimously (6-0 vote).**

Council had a detailed discussion on the VPK program, the wait list, families' accessibility for enrollment into VPK, eligibility documents, disenrollment, and various portal kiosks available. Migdalia Rosado answered questions.

**Staff Reports:**

A. 2015-16 CSCMC-Funded Programs' Unexpended Funds were provided by Genevieve Guido.

Christia Li Roberts asked staff to research why Martin County Parks and Recreation Director Kevin Abbate's letter of 11/21/16 had different totals than Genevieve Guido's letter of 11/09/16.

B. 2015-16 CSCMC End-of-Year Program Performance Reports were reviewed by Annette Sparling, which included 36 funded programs in total with 6 being partnership programs and 30 being annual programs. The reports include the number of participants, cost per participant, total expenditures, and charts with participants' age, race, household income, and location of family residence, along with every performance measurement listed with the contract goal versus actual goal. CSCMC invested \$4,857,872 in the 36 CSCMC-funded programs with over 10,433 participants served at an average per participant cost of \$466. All information comes from the providers entering data into the Council's SAMIS (Services and Activities Management Information System) program to measure performance.

Annette reported that all Council-funded programs met the 75% threshold. Council also has a two year in a row measurement, and only one agency did not pass this measurement: Infant Screening – Martin County Healthy Start Coalition; therefore, CSCMC staff will be asking for a corrective action plan.

Council discussed the reports and questions were answered by Annette.

C. The Executive Director/Staff Report was presented by David Heaton who informed Council that Jody Bailey joined the CSCMC team as Staff Accountant, and Stephanie Macera celebrated ten years with the Council. David pointed Council to his Executive Director's comments where he recapped the Council's last four-year accomplishments, adding the two new school nurses.

D. The Financial Reports were provided by Genevieve Guido. A meeting will be held with the auditor on February 9.

**For Your Information:**

Council reviewed the information provided.

**Council Member Comments:**

Jody Bond said she was happy to temporarily serve on the Council while waiting for the Governor's Appointment Office to appoint her replacement. Ms. Bond learned that no board appointments have been named by the Governor for the entire state. However, it's important to bring new members on the boards to make them stronger with community and citizen input. Ms. Bond asks that any time Council comes in contact with our elected officials to say something to them about the need for filling our Governor appointed positions, since the strength of this board is only as good as its people to support our children.

Sarah Heard thanked Council for their participation in making Martin County special.

Laurel Hopper thanked Council for their vote of confidence in making her Vice-Chair for 2017.

William Tulko asked for feedback on receiving the Council packet electronically. Staff will provide a hard copy of the Council packet at each month's meeting.

As no further discussion existed, the meeting was adjourned by William Tulko (Chair) at 11:07 a.m.

---

William Tulko, Chair

---

David L. Heaton, Executive Director