

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Annual Meeting
Monday, January 25, 2016, 10:00 a.m.

MINUTES

After taking roll and having a quorum, Laurel Hopper, Chair, called the meeting to order at 10:00 a.m.

Council Members Present: Laurel Hopper (Chair) Laurie Gaylord
Elmira Gainey (Vice-Chair) Deena Messinger
Bill Tulko (Treasurer) Christia Li Roberts
Jody Bond

Council Members Absent: Hon. Judge Barbara Bronis and Anne Scott

Public Present: Lauren Leandre, City of Stuart East Stuart Youth Initiative
Sean Howald, City of Stuart
Deana Deakins, Martin County Parks & Recreation Department
Dr. Agnieszka Marshall, Tykes & Teens
Jeff Shearer, Executive Director, Tykes & Teens
Carolyn Moses, Helping People Succeed
Karlette Peck, Administrator, Florida Department of Health - Martin County
Joanne Towner, Chief Executive Officer, Boys & Girls Clubs of Martin County
Phil Barnes, Grants Manager, Boys & Girls Clubs of Martin County
Bob Zaccheo, Executive Director, Project L.I.F.T.
Shawn Keiz, YMCA
Marge Murrell, Christian Community Care Center
Heidi Soares, CFO, Boys & Girls Clubs of Martin County
William Bee, President/CEO of Big Brothers Big Sisters
Darmonique Butler, City of Stuart East Stuart Youth Initiative
Denise Natalizio, Devereux CBC
Elisha Stoecklin, YMCA
Kevin Youngblood, Martin County Healthy Start Coalition
Laura McBride, Florida Department of Health – Martin County
Shannon Nazzal, Martin County Parks & Recreation Department
Jacki Jackson, Executive Director, Early Learning Coalition
Lisa Michener, CASTLE
Kathleen Lannon, Stuart Police Department
Debra Cardiff, RN, Florida Department of Health – Martin County
Chuck Knebels, The First Tee of The Treasure Coast
Sarah Roth, Boys & Girls Clubs of Martin County

Staff Present: David Heaton (Executive Director), Rebecca Galante (Executive Assistant), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Laura Haase (Manager of Program Services), Frances Kaleta (Administrative Assistant I), Patrice Kelty (Manager of Outreach and Communications), Stephanie Macera (Executive Assistant), Ellen Pethic (Manager of Finance), Annette Sparling (Research Analyst), and Noreen Dreyer (Legal Counsel)

A motion was made by Jody Bond and seconded by Deena Messinger to adopt the agenda of January 25, 2016, adding Item E (Project LIFT Budget Amendment Request) and Item F (Children's Health/Children's Dental Sealant Discussion), both under New Business. The motion passed unanimously (6-0 vote).

A motion was made by Jody Bond and seconded by Deena Messinger to approve the minutes of November 16, 2015, as amended by Laurie Gaylord for Page 6, Paragraph 1, Sentence 2 to read, "Substance abuse is a huge community issue with drugs being easily accessible, and substance abuse among parents is not a positive role model for their children." The motion passed unanimously (6-0 vote).

Christia Li Roberts joined the meeting at 10:15 a.m.

Elmira Gainey brought up discussion on the children's dental health topic that was referenced on Page 5, Item G, of the November 16, 2015, Council minutes, referencing Laurie Gaylord's comments about the need to address children's health issues and determining whose responsibility is children's health if the health department is not taking on this responsibility, and the Martin County School District being more than happy to participate in the dental sealant program.

Ms. Gaylord stated that the dental sealant program is a separate issue than children's health generally, and the Martin County School District is participating in the dental sealant program. The dental sealant program is off and running and is going very well. Ms. Gaylord clarified, if children's health is not a primary initiative of the health department, she keeps asking whose responsibility is it? Ms. Gaylord keeps asking the health department this question because she knows that there is not enough school nurses and the community has many needs. However, the Martin County School District's primary mission is education of students. School health and children's health are two separate issues.

Elmira Gainey expressed her concern as being the same as Ms. Gaylord's question on whose responsibility is children's health. This topic needs to be addressed because a child's health impacts how well a student performs in school. Also, Ms. Gainey felt that the Council should address this issue aggressively.

Jody Bond stated that this issue will be addressed by the CSCMC Program Committee.

Sarah Gosney reported that staff is already moving forward with these programs with receipt of pre-applications from interested providers by creating a modified application to keep the dental health program in place with the Florida Department of Health - Martin County as is. Then, we are expecting the applications from Christian Community Care Center and Light of the World Charities to address some of the maintenance and access issues. The providers' applications requested program funding amounts, and Council's available budget would have to be reviewed to determine how the children's health issue could be addressed at that time.

Laurie Gaylord stated, after the children's dental sealant program began, it was discovered that some children have tremendous dental needs that falls outside of the preventative dental sealant program.

This additional problem discovered of children's tremendous dental needs requires more available resources and additional funding, along with acute care needs, school health/nurse shortfalls, plus children's overall general health.

Bill Tulko reported that, when David Heaton, Sarah Gosney, and he visited Tallahassee earlier, they met with Senator Negrón and Representatives Gayle Harrell and MaryLynn Magar and emphasized the severe dental health problems in which some 200 children suffer. Following their meeting escalating this situation, Senator Negrón instituted Senate Bill 994 (House Bill 819) for a new program to address this issue; however, a one-year study has been requested first, so it may be 2019 before a long-term resolution goes into effect. Therefore, something must be done locally to resolve this issue of the negative impact on student learning and our county's changing demographics for a short-term basis.

Council Organization:

- A. The election of CSCMC Officers for 2016 was reviewed by David Heaton. The Nominating Committee consisted of Sarah Heard and Deena Messinger.

A motion was made by Jody Bond and seconded by Elmira Gainey to approve the 2016 CSCMC Officers to include Bill Tulko as Chair, Deena Messinger as Vice-Chair, and Christia Li Roberts as Treasurer, as recommended by the CSCMC Nominating Committee. The motion passed unanimously (7-0 vote).

Laurel Hopper turned the meeting over to new Chair Bill Tulko to conduct.

- B. The annual Florida Commission on Ethics Conflict of Interest form, required by all Council Members to complete, was addressed by Bill Tulko. Completed forms were requested to be left today for the public record.

No motion required.

Also, Mr. Tulko asked Council Members to choose their preferences and sign up to serve on the available 2016 CSCMC Committees. Assignments are made each February by the Council Chair and Executive Director.

Because Council does not take an active roll in filling vacant Council Member positions since that role is left entirely up to the Governor's Appointments Office, David Heaton can only follow up on any active applications (Florida Questionnaires for Gubernatorial Appointments) being received at the Governor's Office. Bill Tulko would also like David to find out what happens to the four current Council Members who are Governor Appointees that were appointed for a four-year term as of 03/05/2013.

Public Comments:

Public comments were given by (in alphabetical order): Dr. Agnieszka Marshall, Karlette Peck, Kevin Youngblood, and Bob Zaccheo.

Upon Council's request, Karlette Peck, Administrator for the Florida Department of Health - Martin County (FDOH - Martin) reviewed the school health program. Legally by legislature, both the Martin County School District and the FDOH - Martin have certain responsibilities. Unfortunately in 2011, the Florida Department of Health suffered a 40% funding reduction in general revenue funding, which caused the FDOH to request Martin County set priorities for general revenue funding, which did not include school health as a priority over disease control, environmental health, and other traditional priorities.

However, both the Martin County Superintendent and the FDOH - Martin's Administrator feel school health should be a priority in our community, so additional school nurses will be requested. A need exists for a nurse at the district level, and other things would be tweaked to improve the overall health services available to school-aged children. Because this issue is a community health concern, the request for additional nurses will be made by FDOH - Martin.

Also, it has been difficult to find participating pediatric dental health professionals and Medicaid providers to meet those children's extreme dental needs that require surgical procedures. Currently, there is a three-month waiting period for dental assistance, including those children in severe dental pain with infections.

Both Light of the World Charities and Community Christian Care Center do what they can, but they have limited resources; however, they see the majority of uninsured, under insured, or Medicaid children.

Because a direct correlation exists between good health and a child's ability to learn and succeed, Jody Bond asked the Council to keep an open mind on funding new programs to address these children's issues, even if it means raising the millage to do so. Our community has shown that they strongly support the Council in providing funding to assist our children, our future, with the credibility and accountability that is in place at CSCMC.

Bill Tulko wants to see numbers put together quickly to be able to create the upcoming budget to fund these children's issues. 2016-17 budget discussions begin in June 2016.

Karlette Peck was asked not to withdraw FDOH - Martin's funding request for both a community dental development specialist (to fill the system of care need) and case manager versus just asking for level funding for the purposes of budget planning.

Laurie Gaylord expressed the urgent need for early intervention and preventative care to aid in the success of our children.

New Business:

- A. The CSCMC-funded provider presentation by the City of Stuart Community Services Department on the East Stuart Youth Initiative Program was given by Lauren Leandre. Sean Howald and Darmonique Butler of the City of Stuart and Kathleen Lannon of the Stuart Police Department were also present to answer Council questions.

The East Stuart Youth Initiative Program is a comprehensive after-school, community-centered program for 6-18 year olds in collaboration with the City of Stuart Community Services Department, Tykes & Teens, and Stuart Police Department. Their mission is to pave the foundation to a brighter future through prevention, recreation, intervention, mental health counseling, and education services to youth and their families.

200-350 youth, ages 6-18, per year are served. Youth barriers to success include: 72% from single-parent households; 83% under \$30,000 annual income, 94% are on free/reduced lunch program; foster care, shelter residency, teen parent, gang activity, delinquent behaviors, mental health illness, academic deficiencies, and/or obesity. Lauren Leandre also discussed the program's overview, outcomes, and current community partnerships, including City of Stuart's Community Services Advisory Board, Martin County School District, The First Tee of The Treasure Coast, and Career Source/Henkels & McCoy.

CSCMC funded the East Stuart Youth Initiative Program at \$502,339 annually for contract year 2014-15 under the Funding Category: Success in School and Life - Youth Development/Academic Support and Safe Communities.

No motion required.

- B. The Boys & Girls Clubs of Martin County's Urgent Need Funding Request was reviewed by David Heaton.

Heidi Soares, CFO, of the Boys & Girls Clubs of Martin County addressed Council and answered questions on the factors that led to the deficit in funding from the Early Learning Coalition of Indian River, Martin and Okeechobee Counties (ELCIRMO) and their current financial need. Joanne Towner, Chief Executive Officer, and Phil Barnes, Grants Manager, of the Boys & Girls Clubs of Martin County also answered Council questions.

A motion was made by Laurel Hopper and seconded by Jody Bond to approve the Boys & Girls Clubs of Martin County's Urgent Need Funding request in the amount of \$50,000.00 for the High Yield Learning Program for the 2015-16 contract term, as recommended by the CSCMC Program Committee and staff. The motion passed unanimously (7-0 vote).

- C. Information on the Boys & Girls Clubs of Martin County's Summer Slide Prevention Program's continuance was provided by Sarah Gosney.

A motion was made by Jody Bond and seconded by Elmira Gainey to approve the 2015-16 CSCMC funding allocation of \$84,976 to the Boys & Girls Clubs of Martin County to fund the Summer Slide Prevention Program for Summer 2016, as recommended by the CSCMC Program Committee and staff. The motion passed unanimously (7-0 vote).

- D. The CSCMC Defined Contribution Master Pension Plan 60689.001's Adoption Agreement #002 – Money Purchase Pension Plan and CSCMC Resolution #16-001 were presented by CSCMC Counsel Noreen Dryer. Attorney Dryer reported that this documentation was required to amend and restate the pension plan, however, no changes of substance occurs and incorporates all Council-approved pension plan amendments to the basic plan documents into one document.

A motion was made by Jody Bond and seconded by Christia Li Roberts to approve the adoption of the amended and restated CSCMC Defined Contribution Pension Plan 60689.001's Adoption Agreement #002 – Money Purchase Pension Plan and CSCMC Resolution #16-001. The motion passed unanimously (7-0 vote).

- E. The Project L.I.F.T. Budget Amendment request was given by David Heaton, regarding the provider's retiring contract accounting staff and moving into their purchased building. Bob Zaccheo, Executive Director of Project L.I.F.T. was in attendance to address Council.

A motion was made by Jody Bond and seconded by Laurel Hopper to approve the Project L.I.F.T. Budget Amendment request in the amount of \$9,475 to reallocate lapse funds (\$4,000 from Professional Fees and \$5,475 from Occupancy) to line items Salary (\$8,825) and FICA Expense (\$650) for their 2015-16 grant allocation, effective as of January 1, 2016, as recommended by the CSCMC Program Committee and staff. The motion passed unanimously (7-0 vote).

- F. The Children's Health/Children's Dental Sealant Program's discussion was held both after the 11-16-2015 minutes approval and after the above Public Comments by Karlette Peck, Administrator for the Florida Department of Health - Martin County (FDOH - Martin) were given.

No motion required.

Staff Reports:

- A. 2014-15 CSCMC-Funded Programs' Unexpended Funds of \$150,021.20 were provided by Genevieve Guido that included 10 programs with lapsed funds of more than 5% of their grant allocations and operational difficulties experienced. Details were provided to Council. The entire Unexpended Funds of \$150,021.20 return to Council's Fund Balance.

Kevin Abbate, Director of Martin County Board of County Commissioners' Parks and Recreation Department, addressed Council about their outsourced staffing difficulties that resulted in lapsed funds for all four of the following CSCMC-funded programs:

\$37,609.34 - After School/Out of School

\$22,224.08 - Banner Lake After School Time (BLAST)

\$ 4,041.38 - Parks, Leisure, Arts, Culture and Education (PLACE)

\$ 3,901.69 - Residents Empowering All Children's Hope (REACH)

Council had a detailed discussion regarding this issue, and Laura Haase explained the situation to Council. MCBOCC's reimbursement request for this staffing situation will go before the CSCMC Program Committee for consideration.

- B. The 2014-15 Program End-of-Year Performance Reports were summarized in detail by Annette Sparling, as collected by SAMIS (Services and Activities Management Information System). SAMIS measures individual, client-level performance; summarizes the data at the program level and across programs; and is a management reporting system.

The CSCMC performance standard is defined as 3 out of 4 performance measurements met (or 75% of total measurements met) with an allowance for a 2% differential (i.e.; 88% out of 90% is considered meeting the standard). The Manual Performance Measurements were included. The funded agencies were given a Corrective Action Plan if less than 75% of the performance measurements were met or agencies failed the same performance measurement(s) two years in a row.

The 2014-15 End-of-Year Summary revealed: 1) 35 programs were funded, including 6 Partnerships); 2) \$4,622,537 were invested; 3) 11,236 participants were served (including 8,579 youth and 2,657 adults); and 4) \$411 was the average cost per program participant.

Council Members complimented Annette for her detailed reporting on the 2014-15 CSCMC-funded programs. Council also discussed the reports and questions were answered. This information will be posted on the Council's website.

- C. The Executive Director/Staff Report was presented by David Heaton who reported on the Florida Children's Council redoing SAMIS to be updated/refreshed to meet today's different electronic working environment options.
- D. The Financial Reports were provided by Genevieve Guido.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

Laurie Gaylord thought the State of the Child Symposium 2016 held on January 8 at the Blake Library was fabulous.

Jody Bond thanked the attendees for coming to the meeting today, and Elmira Gainey echoed Ms. Bond's gratitude.

Jody Bond was very impressed with the detail of program monitoring conducted by Laura Haase and staff when Ms. Bond attended a recent program monitoring.

Bill Tulko clarified that the CSCMC By-Laws did not limit the terms of the Council Chair.

With no further business, the meeting was adjourned by Bill Tulko (Chair) at 12:17 p.m.

Bill Tulko, Chair

David L. Heaton, Executive Director