

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

**Regular Meeting
Monday, April 23, 2018 10:00 a.m.**

MINUTES

Having a quorum, William Tulko (Chair) called the meeting to order at 10:05 a.m. and took roll.

Council Members Present: William Tulko (Chair)
Laurie Gaylord (Vice-Chair) (arrived 10:12 a.m.)
Angela Hoffman (Treasurer)
Sarah Heard
Laurel Hopper
Susan Burrows

Council Member Absent: Christia Li Roberts
Hon. Judge Michael J. McNicholas

Public Present: Carol Ann Wegener, Florida Department of Health – Martin County
Pat Houston, Early Learning Coalition-Indian River, Martin & Okeechobee
Agnieszka Marshall, Tykes & Teens
Suzy Hutcheson, Helping People Succeed
Meagan Puett, YMCA of the Treasure Coast
Courtney Buckel, Big Brothers Big Sisters of Palm Beach & Martin County
Robert Griggs, YMCA of the Treasure Coast
Rachel Snyder, CASTLE – Treasure Coast
Ike Crumpler, CASTLE – Treasure Coast
Bridgette Delancy, Sickle Cell Foundation-Communities Saving Our Babies
Jovil Wharton, CASTLE – Treasure Coast
Chris Robertson, CASTLE – Treasure Coast
Monique Coleman, SafeSpace
Denise Waninger, Devereux CBC
Myra Torres, Florida Department of Health (School Health) – Martin County
Rafaela Salgado, Florida Department of Health (School Health) – Martin County
Lisa Wynne, Hibiscus Children's Center
Julie Zygmunt, Helping People Succeed
Janice Berry, Dunbar
Sally Zunino, Dunbar
Jackie Price, Boys & Girls Clubs of Martin County
Scott Berry, Hobe Sound Community Chest
Dillie Nerios, TCFB/WCC
Jessica Tharp, City of Stuart
Laura McBride, Florida Department of Health – Martin County
Maureen Ryan, Florida Department of Health – Martin County

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Jody Bailey (Manager of Finance), Christine Georges (Administrative Services Manager), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Laura Haase (Manager of Program Services), Annette Sparling (Research Analyst), Frances Kaleta (Finance & Human Resources Administrative Assistant), Stephanie Macera (Executive Assistant) and Mallory Cicarella (Receptionist).

A motion was made by Laurel Hopper and seconded by Sarah Heard to adopt the agenda, as presented. The motion passed unanimously (5-0 vote).

A motion was made by Laurel Hopper and seconded by Sarah Heard to approve the minutes of February 26, 2018, as presented. The motion passed unanimously (5-0 vote).

A motion was made by Laurel Hopper and seconded by Sarah Heard to approve the minutes of March 26, 2018, as presented. The motion passed unanimously (5-0 vote).

Public Comments and Introduction of Council Meeting Attendees:

Public Comments were given by Dr. Agnieszka Marshall, Tykes & Teens and Jessica Tharp, City of Stuart to talk about Stars Over Stuart at 10th Street Center. Public Comments were given by CarolAnn Wegener, Director of Nursing, Oral Health Prevention Program at the Department of Health, Martin County. Public Comments were given by Rachel Snyder, First Vice President of the Board of Governing Directors for CASTLE. All meeting participants introduced themselves.

Laurie Gaylord arrived 10:12 a.m.

Old Business:

- A. Office of Inspector General Report – Exchange Club Center for the Prevention of Child Abuse of the Treasure Coast, Inc. (dba CASTLE)

A motion was made by Sarah Heard and seconded by Laurel Hopper to approve staff's recommendation to continue the contractual relationship with Exchange Club Center for the Prevention of Child Abuse of the Treasure Coast, Inc. (dba CASTLE) through the remainder of the current contract, ending June 30, 2018, or until a signed contract is executed with another Provider to provide parent education home visitation services. The motion passed unanimously (6-0 vote).

New Business:

- A. 2018 CSCMC Annual Tenant Lease Renewal with Treasure Coast Buddhist Cooperative, Inc.

A motion was made by Laurie Gaylord and seconded by Susan Burrows to approve staff's recommendation for the renewal of the 2018 CSCMC Tenant Lease for Treasure Coast Buddhist Cooperative, Inc. commencing on May 1, 2018. The motion passed unanimously (6-0 vote).

- B. Dunbar Center, Inc. 2018 Summer Program Proposal

A motion was made by Laurel Hopper and seconded by Angela Hoffman to approve staff's recommendation for Dunbar Center, Inc.'s funding request for \$16,750.00 to operate a summer childcare program from May 29, 2018 to July 27, 2018. The motion passed unanimously (6-0 vote).

- C. 2018-19 Waiver Requests to CSCMC Policy 1.1d

1. City of Stuart Community Services Department's Waiver Request

A motion was made by Sarah Heard and seconded by Laurel Hopper to approve staff's recommendation for a waiver of the stated 2018-19 CSCMC Program and Funding Policies Document, Section 1, Item 1.1d that limits funding of taxing authorities to two years for the City of Stuart Community Services Department. The motion passed unanimously (6-0 vote).

2. Martin County Board of County Commissioners' Waiver Request

A motion was made by Sarah Heard and seconded by Laurel Hopper to approve staff's recommendation for a waiver of the stated 2018-19 CSCMC Program and Funding Policies Document, Section 1, Item 1.1d that limits funding of taxing authorities to two years for the Martin County Board of County Commissioners'. The motion passed unanimously (6-0 vote).

- D. 2018-19 Program Funding Recommendations for Request for Proposals – Success in School and Life/Early Learning and Development

A motion was made by Angela Hoffman and seconded by Susan Burrows to approve resubmission of 2018-19 CSCMC RFP Funding Application by Florida Department of Health-Martin County for Oral Health Prevention in Early Learning Centers by May 21, 2018. The motion passed unanimously (6-0 vote).

A motion was made by Angela Hoffman and seconded by Sarah Heard to approve staff's recommendation for funding allocations to 6 RFP programs plus funding for the ELC Match and Early Head Start Match programs for a total of \$1,429,754.00, per the attached 2018-19 CSCMC RFP Funding Applications chart. The motion passed unanimously (6-0 vote).

E. 2018-19 Program Funding Recommendations for Continuing Contracts

A motion was made by Susan Burrows and seconded by Sarah Heard to approve staff's recommendation for 2018-19 funding allocations up to \$4,460,419.00 to fund 27 programs currently funded by CSCMC in 2017-18 per the attached 2018-19 Continuing Contracts Funding Recommendations chart. This amount includes up to \$178,156.00 for a Parenting Education Home Visitation program provider and the additional \$8,532.00 funding to Sickle Cell Foundation of Palm Beach County & Treasure Coast, Inc. for the Communities Saving Our Babies program. The motion passed unanimously (6-0 vote).

Staff Reports:

- A. The Executive Director/Staff Report was presented by David Heaton.
- B. The CSCMC Financial Reports were provided by Genevieve Guido.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

None at this time.

As no further discussion existed, the meeting was adjourned by William Tulko (Chair) at 11:00 a.m.

William Tulko, Chair

David L. Heaton, Executive Director