

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Regular Meeting
Monday, April 25, 2016, 10:00 a.m.

MINUTES

After taking roll and having a quorum, Bill Tulko, Chair, called the meeting to order at 10:00 a.m.

Council Members Present: Bill Tulko (Chair) Elmira Gainey
Deena Messinger (Vice-Chair) Laurie Gaylord
Christia Li Roberts (Treasurer) Sarah Heard
Jody Bond Laurel Hopper
Hon. Judge Laurie Buchanan

Public Present: Heidi Soares, CFO, Boys & Girls Clubs of Martin County
Sarah Torres, Boys & Girls Clubs of Martin County
Christina Wojcieszak, Dental Coordinator, Light of the World Charities
John Auer, Chief Operating Officer, Light of the World Charities
Laura M Bride, Florida Department of Health - Martin County
Maureen Ryan, Florida Department of Health - Martin County
Suzy Hutchenson, Helping People Succeed
Karlette Peck, Administrator, Florida Department of Health - Martin County
Dr. Agnieszka Marshall, Tykes & Teens
Phil Barnes, Grants Manager, Boys & Girls Clubs of Martin County
Kathy Derringer, Helping People Succeed
Jeff Shearer, Executive Director, Tykes & Teens
Scott R. Berry, Executive Director, Martin County Healthy Start Coalition
Shannon Nazzal, Martin County Parks & Recreation Department
Mark Lynch, Martin County Parks & Recreation Department
Carolyn Moses, Helping People Succeed
Bob Zaccheo, Executive Director, Project L.I.F.T.
Joanne Towner, Boys & Girls Clubs of Martin County
Zack Hackley, ELCIRMO
Lauren Leandre, City of Stuart East Stuart Youth Initiative
Mike James, City of Stuart East Stuart Youth Initiative
Milagros Ruiz, FDOH - Martin County, Dental Hygienist
Ann Mehlinz, Helping People Succeed

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Michelle Delany (Staff Accountant), Rebecca Galante (Executive Assistant), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Laura Haase (Manager of Program Services), Frances Kaleta (Administrative Assistant I), Stephanie Macera (Executive Assistant), Ellen Pethic (Manager of Finance), Annette Sparling (Research Analyst), and Noreen Dreyer (Legal Counsel)

Introductions were given for the new Circuit 19 Judge serving on our Council, Hon. Judge Laurie Buchanan, and part-time CSCMC staff members, Jennifer Ahern (Manager of Outreach and Communications) and Michelle Delany (Staff Accountant)

A motion was made by Jody Bond and seconded by Elmira Gainey to adopt the agenda of April 25, 2016, moving New Business, Item H. (2016-17 Program Funding Recommendations for RFP-Healthy Children Applications), to Item B. The motion passed unanimously (9-0 vote).

A motion was made by Laurel Hopper and seconded by Deena Messinger to approve the minutes of February 22, 2016, as presented. The motion passed unanimously (9-0 vote).

New Business:

- A. The 2016 CSCMC annual tenant lease renewals for Hope Outreach Ministries and Treasure Coast Buddhist Cooperative were made available to Council for review.

A motion was made by Jody Bond and seconded by Laurel Hopper to approve the 2016 CSCMC annual tenant lease renewals for both Hope Outreach Ministries and Treasure Coast Buddhist Cooperative, effective May 1, 2016, to April 30, 2017, as recommended by staff. The motion passed unanimously (9-0 vote).

- B. The 2016-17 CSCMC Program Funding Recommendations for RFP - Healthy Children Applications was reviewed by Sarah Gosney. The RFP process resulted in 12 Applications—8 for CSCMC currently funded Healthy Children programs and 4 for newly proposed programs—as outlined in the chart for 2016-17 RFP Application Funding Requests - Healthy Children Funding Priority Area (July 1, 2016 to June 30, 2017).

A motion was made by Jody Bond and seconded by Elmira Gainey to approve funding as stated in the chart for the 2016-17 RFP Application Funding Requests - Healthy Children Funding Priority Area (July 1, 2016 to June 30, 2017), excluding the Florida Department of Health – Martin County's Preventive Dental and School Health Programs that warranted further Council consideration. No vote taken. Bill Tulko called for Council discussion first.

As requested by the CSCMC Program Committee, David Heaton reported that CSCMC staff met with representatives of Florida Department of Health - Martin County (FDOH-MC) on the Preventive Dental and School Health Programs. Staff also met with Light of the World Charities, Inc. (LOTWC) and FDOH-MC about the scope of the Little Lights Dentistry Program (not currently funded by CSCMC) on what it would take to address the concerns raised by the Program Committee.

Since CSCMC has a program budget allocated and Fund Balance was known, Christia Li Roberts felt Council should look at the whole picture globally and not set the above mentioned programs aside to be dealt with separately. Ms. Roberts was Council's liaison and served on the Community Advisory Panel (CAP) that reviewed applications for Council funding and has the benefit of discussions and perspective for all of the applications.

A motion was made by Jody Bond and seconded by Elmira Gainey to approve funding as stated in the chart for the 2016-17 RFP Application Funding Requests - Healthy Children Funding Priority Area (July 1, 2016 to June 30, 2017), excluding the Florida Department of Health - Martin County's Preventive Dental and School Health Programs plus Light of the World Charities' Little Lights Dentistry Program that warranted further Council consideration. The motion failed with a 3-6 vote (For the motion: Jody Bond, Elmira Gainey, and Laurie Gaylord); Against the motion: Hon. Judge Laurie Buchanan, Sarah Heard, Laurel Hopper, Deena Messinger, and Christia Li Roberts, and Bill Tulko).

John Auea, Chief Operating Officer, and Christina Wojcieszak, Dental Coordinator, of Light of the World Charities addressed Council. LOTWC originated with a dental clinic in Palm City, Florida, that primarily had an oral surgeon component and took the opportunity to start seeing children when a volunteer dentist took an interest in the welfare of our children and started evaluating and treating these children. LOTWC would now like to expand on their program to preventive dental care and acute care with Council's funding. David Heaton reported that LOTWC contracted with a dentist on a part-time basis in order to address the children's acute care issue; they would like to make this dentist full time at a cost of \$99,528, along with their volunteer oral surgeons, anesthesiologists, and surgery arena. John Auea reported the program could be started on July 1, 2016, with this additional Council funding.

Elmira Gainey stressed that a children's dental program with preventative and acute care is necessary for children's overall health and their success in school.

Christia Li Roberts summarized that the FDOH-MC dental sealant staff discovers acute care needs when routinely performing dental sealants; therefore, FDOH-MC requested an additional funding for 2 additional staff members—one to build a network of providers for these children and one administrative person to connect the identified children with care. Then, Light of the World Charities came in with their grant application to provide a dental home for 600 children without regular dental care. However, at this point the acute care piece was not in the equation, so the CSCMC Community Advisory Panel (CAP) did not review this for funding. Now, LOTWC has identified a dentist to perform the acute care piece for an additional \$99,528 and FDOH-MC withdrew their \$86,569 additional funding request. Ms. Roberts is in complete support of funding this additional acute care piece for LOTWC. Total funding needed equals \$175,434 (\$99,528 + \$75,906).

Laurie Gaylord stated that just finding a dentist was critical.

Karlette Peck provided a handout to Council regarding Martin County School System's nurse to student ratio after laying off 3 RNs, 3 social workers, and 1 staff assistant for the 2007-08 to 2015-16 school years. The School Nurse Program has never recovered from these lay offs to adequately care for the children. Therefore, FDOH-MC is requesting an additional two nurses and one Health Support Specialist to support the RNs getting into the schools and providing nursing services to the children. Also, the health assistants currently in place will be upgraded to Certified Nursing Assistants in medical training to further increase efficiency in the School Health Program because then the RNs will not have to respond to minor cases, and RNs would be able to focus on more complex school children's medical needs, such as mixing insulin for obesity-caused diabetes. This funding would bring the nurse to student ratio to 1:2100.

Maureen Ryan (RN) and Milagros Ruiz (Dental Hygienist) of FDOH-MC also spoke to Council and answered questions.

In an ideal situation and global view with today's student population, the School Health Program for the general health of the children would have to add five nurses, one Health Support Specialist, one Student Health Coordinator, and all health assistants currently in place being upgraded to Certified Nursing Assistants. Mental health issues should be deferred to those professionals. The goal is a nurse to student ratio of 1:1500 by adding 3 additional nurses.

Laura Haase reminded Council that the \$5,906, not allocated to CSCMC Future Program Expansion, was previously earmarked for a Dietician but will no longer be available. The \$5,906 would now be included in the additional funding recommended.

A motion was made by Elmira Gainey and seconded by Jody Bond to approve the 2016-17 CSCMC Program Funding Recommendations for RFP - Healthy Children Applications to include the following CSCMC program funding dollars and programs:

- **\$118,201 - Preventive Dental Sealant** (Florida Department of Health - Martin County)
- **\$ 64,779 - Lactation Specialist** (Florida Department of Health - Martin County)
- **\$310,202 - School Health Program** (Florida Department of Health - Martin County)
{level funding of \$117,437 + \$192,765 for 2 additional nurses, 1 Health Support Specialist, & all health assistants currently in place being upgraded to Certified Nursing Assistants}
- **\$295,385 - Building Readiness Among Infants Now (BRAIN)**
(HPS, Helping People Succeed, Inc.)
- **\$175,434 - Little Lights Dentistry Program** (Light of the World Charities, Inc.)
{ \$75,906 to provide a Dental Home for 600 children + \$99,528 for 1 full-time Dentist }
- **\$286,101 - Healthy Start Services** (Martin County Healthy Start Coalition, Inc.)
{includes level funding of \$279,445 + \$750 for new curriculum for community health component + \$5,906 for Dietician}
- **\$108,213 - Project L.I.F.T.** (Project L.I.F.T., Inc.)
- **\$350,989 - General Mental Health** (Tykes & Teens, Inc.)
- **\$ 33,412 - Infant Mental Health** (Tykes & Teens, Inc.)
- **\$148,643 - Prevention Services/Project Northland** (Tykes & Teens, Inc.)
- **\$ 73,547 - Youth Enrichment Services (YES)** (Tykes & Teens, Inc.)

The above totals \$1,964,906 that is made up of \$1,407,647 (2015-16 current CSCMC funding) + \$264,966 (Future Program Expansion) + \$292,293 (Fund Balance).

The motion passed with a 6-2 vote (For the motion: Jody Bond, Elmira Gainey, Laurie Gaylord, Laurel Hopper, Deena Messinger, and Bill Tulko; Against the motion: Sarah Heard and Christia Li Roberts; Hon. Judge Laurie Buchanan left the meeting at 11:00 a.m. before the vote).

- C. Boys & Girls Clubs of Martin County's Urgent Need Funding request information was provided by Sarah Gosney. Bill Tulko reported that this request would use all of the remaining Program Reserve funds.

A motion was made by Jody Bond and seconded by Elmira Gainey to approve the Boys & Girls Clubs of Martin County's Urgent Need Funding request for \$68,573.00 from Program Reserve funds for the 2015-16 contract for the High Yield Learning Program, as recommended by staff. The motion passed unanimously (8-0 vote).

- D. Early Learning Coalition of Indian River, Martin and Okeechobee Counties' (ELCIRMO) Match Funding request information was supplied by Sarah Gosney.

A motion was made by Jody Bond and seconded by Laurel Hopper to deny Early Learning Coalition of Indian River, Martin and Okeechobee Counties' (ELCIRMO) Match Funding request of an additional \$15,000.00 for BG8 in the 2015-16 contract term, as recommended by staff, due to the lack of Program Reserve funds. The motion passed unanimously (8-0 vote).

- E. The proposed 2016-17 CSCMC Policy/Contract Language to meet CSCMC fiscal year-end requirements was given by Genevieve Guido.

A motion was made by Jody Bond and seconded by Sarah Heard to approve the addition of the CSCMC fiscal year-end requirements language to the 2016-17 CSCMC Program and Funding Policies document and to the 2016-17 General Conditions of the CSCMC Program Contracts, as recommended by staff. The motion passed unanimously (8-0 vote).

- F. The waiver requests to 2016-17 CSCMC Policy 1.1d for: 1) City of Stuart Community Services Department and 2) Martin County Board of County Commissioners was reviewed by Sarah Gosney.

A motion was made by Jody Bond and seconded by Laurel Hopper to approve the waiver requests of the stated 2016-17 CSCMC Program and Funding Policies Document, Section 1, Item 1.1d, that limits funding of taxing authorities to two years for both the City of Stuart Community Services Department and Martin County Board of County Commissioners, as recommended by staff. The motion passed unanimously (8-0 vote).

Christia Li Roberts reported that the City of Stuart Community Services Department's 02/12/2016 letter should have stated FSA preparation instead of FCAT preparation.

- G. The 2016-17 CSCMC program funding contract modification requests for: 1) Florida Department of Health - Martin County and 2) Martin County Board of County Commissioners was presented by Sarah Gosney.

A motion was made by Jody Bond and seconded by Elmira Gainey to approve the 2016-17 CSCMC program funding contract modification requests for both Florida Department of Health - Martin County and Martin County Board of County Commissioners, as recommended by staff. The motion passed unanimously (8-0 vote).

H. 2016-17 CSCMC Program Funding Recommendations for Modified Applications was reviewed in detail by Sarah Gosney. 22 Programs currently funded by Council did not participate in the 2016-17 Request for Proposals-Healthy Children, since they fall under other Funding Priority Areas of the current CSCMC Strategic Plan. Providers of these programs submitted a Modified Application for Funding in February 2016. The Banner Lake After School Time (BLAST) program, formerly ran by Martin County Board of County Commissioners, transitioned to the responsibility of The Banner Lake Club.

A motion was made by Jody Bond and seconded by Deena Messinger to approve a 2016-17 program funding allocation of \$3,467,706.00 to fund 22 programs, which includes the additional \$115,000.00 funding for the Early Learning Coalition Match Program and the additional \$14,000.00 funding for the Healthy Families Martin Match Program that is referenced in the Modified Application Funding Allocation table, as recommended by staff. The motion passed unanimously (8-0 vote).

Staff Reports:

- A. The Executive Director/Staff Report was presented by David Heaton. He informed Council that we are kicking off the free Swimming Provides Learners with Aquatics Safety & Health (S.P.L.A.S.H.) program this summer for the fourth year, and resources will allow 400 children to be served. Also Martin Reads - Summer Slide program will begin with the school break by the able assistance of the Boys & Girls Clubs of Martin County.
- B. The Financial Reports were provided by Genevieve Guido who reported that Council is at 50% of expenditures.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

Christia Li Roberts was happy Project L.I.F.T.'s donation enabled them to launch a new program for teen girls. Also, after serving on the Community Advisory Panel (CAP) that reviewed applications for Council funding, Ms. Roberts reported that the committee members were rather disappointed in the quality of applications submitted—too much information was cut and pasted from previously submitted applications, errors were made, attention to detail was lacking, and attachments were missing. Two CAP Members, who were members of the public and are not familiar with CSCMC-funded programs, especially were having a difficult time trying to understand these applications, so staff had to fill in the blanks.

Jody Bond thanked everyone for going through the budget issue and doing what was needed to take care of the kids.

Laurel Hopper, being a public employee herself, thanked staff for their efforts on the magnitude of the work completed in this month's meeting.

Elmira Gainey congratulated Project L.I.F.T. for launching a new program for teen girls. Ms. Gainey was happy that Council was so receptive to funding the health department to enable them to address children's dental issues. Ms. Gainey thanked everyone for attending the Council meeting so they could see how Council's budget and funding processes work.

Deena Messinger stated that she was going to leave today feeling very good about what Council has done.

Bill Tulko felt that Council took a big step toward making our kids in Martin County healthy.

With no further business, the meeting was adjourned by Bill Tulko (Chair) at 11:44 a.m.

Bill Tulko, Chair

David L. Heaton, Executive Director