

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

**Regular Meeting
Monday, May 21, 2018 10:00 a.m.**

MINUTES

Having a quorum, William Tulko (Chair) called the meeting to order at 10:10 a.m. and took roll.

Council Members Present: William Tulko (Chair)
Laurie Gaylord (Vice-Chair)
Angela Hoffman (Treasurer)
Laurel Hopper
Christia Li Roberts
Sarah Heard

Council Members Absent: Hon. Judge Michael J. McNicholas
Susan Burrows

Public Present: Samantha Suffich, Martin County Healthy Start Coalition
Agnieszka Marshall, Tykes & Teens
Denise Waninger, Devereux CBC
Rafaela Salgade, Florida Department of Health – Martin County
Myra Torres, Florida Department of Health – Martin County
Lauren Anderson, Boys Town South Florida
Lucia Stanfield, Boys Town South Florida
Bridgette Delancy, Sickel Cell Foundation-Communities Saving Our Babies
Stephanie Castellanos, Henderson Behavioral Health
Placida Yingling, C.A.S.T.L.E.

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Genevieve Guido (Director of Finance and Human Resources), Christine Georges (Administrative Services Manager), Sarah Gosney (Director of Policy and Operations), Laura Haase (Manager of Program Services), Frances Kaleta (Finance & Human Resources Administrative Assistant), and Mallory Cicarella (Receptionist)

Christia Li Roberts arrived just after Invocation and Pledge of Allegiance at 10:12 a.m.

A motion was made by Laurel Hopper and seconded by Christia Li Roberts to adopt the agenda, as presented. The motion passed unanimously (6-0 vote).

A motion was made by Laurel Hopper and seconded by Angela Hoffman to approve the minutes of April 23, 2018, as presented. The motion passed unanimously (6-0 vote).

Public Comments and Introduction of Council Meeting Attendees:

No Public Comments were given. All meeting participants introduced themselves.

Old Business:

- A. Update – Application for Oral Health Care in Early Learning Centers, Resubmission
Department of Health – Martin County

New Business:

- A. CSCMC-Funded Provider Presentations by Martin County Healthy Start Coalition given by Samantha Suffich, Executive Director of Martin County Healthy Start Coalition.

Samantha Suffich recapped their mission, history, critical community stakeholders, and array of services accessible to Martin County families to promote healthy growth and development of children. Council questions were answered.

No motion required.

- B. The 2018 CSCMC Annual Tenant Lease renewal with The First Tee of The Treasure Coast was presented by William Tulko.

A motion was made by Laurel Hopper and seconded by Angela Hoffman to approve staff's recommendation for the renewal of the 2018 CSCMC Tenant Lease with The First Tee of The Treasure Coast, commencing on July 1, 2018. The motion passed unanimously (6-0 vote).

- C. Invitation to Negotiate – Parenting Education Home Visitation Program Funding
Recommendation for 2018-19 Annual Cycle was provided by Sarah Gosney.

A motion was made by Angela Hoffman and seconded by Laurie Gaylord to approve the funding allocation of \$178,156.00, to Boys Town South Florida, Inc. for the provision of parenting education home visitation services for the annual funding cycle of July 1, 2018 – June 30, 2019. The motion passed unanimously (6-0 vote).

Staff Reports:

- A. The Executive Director/Staff Report was presented by David Heaton.

Succession planning was discussed with the members of the Executive Committee to form a Transition Committee that will along with staff develop a policy and process for succession planning in the advent of Executive Leadership change or emergency departures of key staff.

Sarah Gosney presented the 2017-18 Program Monitoring review visits for Partnership Funding contracts take place in June and July. These site visits include the Martin County Healthy Start Coalition's Father & Child Resource Center, the SafeSpace Prevention Program, House of Hope's Gardening to Grow Healthy Children, and SPLASH (Swimming Provides Learners with Aquatics Safety & Health) Program. Please contact Sarah Gosney to arrange a site visit.

- B. The CSCMC Financial Reports were provided by Genevieve Guido.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

Laurie Gaylord briefly commented on the upcoming graduation ceremonies this week.

As no further discussion existed, the meeting was adjourned by William Tulko (Chair) at 11:00 a.m

William Tulko, Chair

David L. Heaton, Executive Director