

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Regular Meeting
Monday, May 23, 2016, 10:00 a.m.

MINUTES

After taking roll and having a quorum, Bill Tulko, Chair, called the meeting to order at 10:00 a.m.

Council Members Present: Bill Tulko (Chair)
Deena Messinger (Vice-Chair)
Christia Li Roberts (Treasurer)
Jody Bond
Hon. Judge Laurie Buchanan
Sarah Heard

Council Members Absent: Elmira Gainey, Laurie Gaylord, and Laurel Hopper

Public Present: Phil Barnes, Grants Manager, Boys & Girls Clubs of Martin County
Sarah Torres, Boys & Girls Clubs of Martin County
Elisha Stoecklin, YMCA
Jami Melnick, YMCA
Dr. Agnieszka Marshall, Tykes & Teens
Krista Garofalo, Treasure Coast Food Bank
Shawn Keil, YMCA
Heidi Soares, CFO, Boys & Girls Clubs of Martin County
Deanna Deakins, Martin County Parks & Recreation Department
Kathy Derringer, Helping People Succeed
Darmonique Butler, City of Stuart
Mike James, City of Stuart East Stuart Youth Initiative
Karlette Peck, Administrator, Florida Department of Health - Martin County
Chloe Thrasher, YMCA
Brett Quinlin, YMCA

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Michelle Delany (Staff Accountant), Rebecca Galante (Executive Assistant), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Frances Kaleta (Administrative Assistant I), Stephanie Macera (Executive Assistant), and Annette Sparling (Research Analyst)

A motion was made by Jody Bond and seconded by Sarah Heard to adopt the agenda of May 23, 2016, as presented. The motion passed unanimously (6-0 vote).

A motion was made by Jody Bond and seconded by Sarah Heard to approve the minutes of April 25, 2016, as presented. The motion passed unanimously (6-0 vote).

Introduction of Council Meeting Attendees and Public Comments:

All meeting participants introduced themselves to Council.

Public comments were given by Karlette Peck.

New Business:

- A. The CSCMC funded Provider presentations included YMCA's Strong Families Program and YREADS! Wrap Around After School Program. YMCA's Elisha Stoecklin (Executive Branch Director) and Jami Melnick (Associate Executive Director), and Chloe Thrasher (Childcare Services Director) highlighted the Strong Families Program that serves approximately 120 kids through the after school and summer camps programs and answered Council questions. Brett Quinlin (Director in Indiantown) presented the YREADS! Wrap Around After School Program and also answered Council questions.

The Strong Families Program serves children daily by offering a safe, nurturing atmosphere where they can learn and thrive for youth 4 to 14 years of age. The program includes activities such as arts and crafts, music, education, sports, and recreation. CSCMC funds the Strong Families Program at \$47,730 annually for contract year 2015-16 under the Funding Category: Success in School and Life - Youth Development/Academic Support.

The YREADS! Wrap Around After School Program utilizes volunteers to work with schools and parents to close the gap in students' reading performance and the State of Florida's expectations. The program builds on the current READS! Program and offers additional literacy and recreational activities to children of working parents. CSCMC funds the YREADS! Program at \$20,011 annually for contract year 2015-16 under the Funding Category: Success in School and Life - Youth Development/Academic Support.

No motion required.

- B. The Treasure Coast Food Bank's (Whole Child Connection Program) Budget Amendment was provided by Genevieve Guido.

A motion was made by Jody Bond and seconded by Sarah Heard to approve the Treasure Coast Food Bank's (Whole Child Connection Program) Budget Amendment for \$10,763 for fiscal year 2015-16 to adjust budgeted line items for salary, FICA, and health insurance and be effective April 1, 2016, as recommended by staff. The motion passed unanimously (6-0 vote).

- C. The ARC of Martin County's (ABLE Program) Budget Amendment was provided by Genevieve Guido.

A motion was made by Jody Bond and seconded by Sarah Heard to approve the ARC of Martin County's (ABLE Program) Budget Amendment of \$13,200 for fiscal year 2015-16 to be effective April 1, 2016, as recommended by staff. This will allow reallocation of funds within the salary category along with transferring funds from Travel and Occupancy to cover changes, due to hiring new staff with enhanced skills and training as well as increasing funds to their staffing pool. The motion passed unanimously (6-0 vote).

- D. 2016 CSCMC Annual Tenant Lease Renewal for The First Tee of The Treasure Coast was provided for Council's review. David Heaton reported that this tenant lease had no changes and was just a continuation of the current lease. Also, all tenant space is occupied, which adds revenue to the Children's Services Council of Martin County.

A motion was made by Sarah Heard and seconded by Jody Bond to approve the 2016 CSCMC annual tenant lease renewal for The First Tee of The Treasure Coast, effective July 1, 2016, to June 30, 2017, as recommended by staff. The motion passed unanimously (6-0 vote).

- E. The Auditing Services information, including: 1) Request for Proposals, 2) Exhibit A - Sample Audit Contract, and 3) Exhibit B - RFP 16-001 Cost of Audit Services, was given by Genevieve Guido. David Heaton reported that this auditor bid for services is typically requested every 5 years for Council as good business practice, even though we are very pleased with our present auditing services by Proctor, Crook, Crowder & Fogal. Bill Tulko and Christia Li Roberts previously reviewed the above documents. A committee has been formed to review the incoming audit proposals consisting of Bill Tulko, Christia Li Roberts, David Heaton, Genevieve Guido, and an outside CPA, Kevin Youngblood.

A motion was made by Sarah Heard and seconded by Jody Bond to approve the Auditing Services information, including: 1) Request for Proposals, 2) Exhibit A - Sample Audit Contract, and 3) Exhibit B - RFP 16-001 Cost of Audit Services, to go out for bid for the annual auditing services of the Children's Services Council of Martin County, as recommended by staff. The motion passed unanimously (6-0 vote).

Staff Reports:

- A. The Executive Director/Staff Report was presented by David Heaton.

David called attention to the Exchange Club Center for the Prevention of Child Abuse of the Treasure Coast, Inc. (dba CASTLE) that the Valued Visits Program would be suspended as of June 30, 2016, due to funding cuts. Although CASTLE will continue to look for funding, the program cannot be sustained following the recent funding cuts from Devereux. CSCMC currently funds the program at \$50,783 for law enforcement security of the visits. The Hon. Judge Laurie Buchanan expressed her concern on how this will affect her domestic violence and private family cases, as having security is crucial. Because Indian River County is not being affected by this program suspension as are Martin and Okeechobee Counties, the reason why will be found and shared at the 06-14-2016 CSCMC Program Committee meeting.

David also reviewed the handout of the revised 2016-17 RFP Application Funding Requests - Healthy Children Funding Priority Area (July 1, 2016 to June 30, 2017) highlighting Light of the World Charities, Inc. (LOTWC), where Council approved an additional \$99,528 for a dentist to provide acute dental care. Staff reviewed the budget for the final funding amount that totals \$1,964,906. Genevieve Guido is checking with Council's Auditor to see if a resolution to amend the budget is needed because Council is growing the budget by almost \$300,000 (from Fund Balance) to fund program additions.

- B. The Financial Reports were provided by Genevieve Guido who reported that Council is on target at 7 months and 58% of the budget with revenues and expenditures.

The CSCMC Finance Committee will meet on June 6, 2016, at 3:00 p.m. in the training room to discuss the CSCMC budget for fiscal year 2016-17. The CSCMC Finance Committee consists of the following Council Members: Christia Li Roberts (Committee Chair), Jody Bond, Sarah Heard, and Bill Tulko.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

Hon. Judge Laurie Buchanan reported that CASTLE's Valued Visits Program, supervised by a Martin County Sheriff's Deputy, would continue until June 30, 2016.

Jody Bond informed Council that Luminaries had a nice article about Hobe Sound/Port Salerno Rotary Club's donation of \$2,000 to CSCMC for swim lessons at Sailfish Park. Also, Jeff Shearer, Executive Director of Tykes & Teens, did a fantastic guest column in Saturday's Stuart News on mental health issues. Ms. Bond also reported that it looks like Martin County School District Superintendent Laurie Gaylord may run unopposed, which has not happened here in 24 years. This is a real tribute to Ms. Gaylord because she took over a financial disaster when she was initially elected.

Deena Messinger reminded everyone that, as we celebrate Memorial Day on May 30, to remember that the day is to memorialize those killed in action while serving in the military.

Christia Li Roberts reported that the 3rd grade reading scores at the 12 Martin County schools were recently released, where 5 scores declined from 4% to 47% with Port Salerno Elementary being the worst and has 144 students. Kids need to be excited about reading before they take the FSA test. Warfield Elementary increased their score by 44%.

Sarah Gosney reviewed the Moonshot Moment Summit—a campaign for 90% literacy for grade level reading by 3rd grade, which connects the arts with literacy with multi-sensory ways in teaching reading and promote better school attendance. It's a great collaboration with Indian River County. Martin County representatives shared our Port Salerno Talks and Summer Slide Prevention programs. The Martin County goal is to reach the children who are struggling in the Title I schools during the summer months.

With no further business, the meeting was adjourned by Bill Tulko (Chair) at 10:53 a.m.

Bill Tulko, Chair

David L. Heaton, Executive Director