CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Regular Council Meeting/Budget Discussion
Monday, June 25, 2018 10:00 a.m.

MINUTES

Having a quorum, William Tulko (Chair) called the meeting to order at 10:05 a.m. and took roll.

Council Members Present:  William Tulko (Chair)
                        Laurie Gaylord (Vice-Chair) arrived late
                        Angela Hoffman (Treasurer)
                        Christia Li Roberts
                        Sarah Heard
                        Susan Burrows

Council Members Absent:  Hon. Judge Michael J. McNicholas
                        Laurel Hopper

Public Present:  Agnieszka Marshall, Tykes & Teens
                    Sarah Torres, Boys & Girls Clubs of Martin County
                    Mike Sancho, Boys & Girls Clubs of Martin County
                    Keith Fletcher, Boys & Girls Clubs of Martin County
                    Jackie Price, Boys & Girls Clubs of Martin County
                    Genaris Haston, Boys & Girls Clubs of Martin County
                    Milagros Ruiz, Florida Department of Health – Martin County
                    Karlette Peck, Florida Department of Health – Martin County
                    Claudia Worley, Florida Department of Health – Martin County
                    Bridgette Delancy, Sickle Cell Foundation-Communities Saving Our Babies
                    Victoria Defenthaler, Candidate School Board
                    Kathy Derringer, Helping People Succeed
                    Migdalia G. Rosado, Early Learning Coalition-Indian River, Martin & Okeechobee
                    Pat Houston, Early Learning Coalition-Indian River, Martin & Okeechobee

Staff Present:  David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Genevieve Guido (Director of Finance and Human Resources), Christine Georges (Administrative Services Manager), Sarah Gosney (Director of Policy and Operations), Laura Haase (Manager of Program Services), Frances Kaleta (Finance & Human Resources Administrative Assistant), Annette Sparling (Manager of Planning and Outcomes), Jody Bailey (Manager of Finance), and Mallory Cicarella (Receptionist)
A motion was made by Christia Li Roberts and seconded by Sarah Heard to adopt the agenda, as presented. The motion passed unanimously (5-0 vote).

A motion was made by Christia Li Roberts and seconded by Sarah Heard to approve the minutes of May 21, 2018, as presented. The motion passed unanimously (5-0 vote).

Laurie Gaylord arrived at 10:10 a.m.

Public Comments and Introduction of Council Meeting Attendees:
No Public Comments were given. All meeting participants introduced themselves.

Old Business:

A. Response from Florida Department of Health – Martin County for Oral Health Services in Early Learning Centers

A motion was made by Christia Li Roberts and seconded by Angela Hoffman to approve staff’s recommendation for the additional allocation of $50,000.00 to the Florida Department of Health – Martin County for the addition of an early learning center component to the 2018-19 DOH-Martin County Preventive Dental Program.

The motion passed unanimously (6-0 vote).

New Business:

A. CSCMC-Funded Provider Presentations by Boys & Girls Clubs of Martin County given by Mike Sancho, Vice President of Operations and Sarah Torres, Chief Outcomes Officer and the new Chief Executive Officer and President, Keith "Fletch" Fletcher.

Sarah Torres and Mike Sancho recapped the High Yield Learning Program mission, history, critical community stakeholders, and array of services accessible to Martin County youth that provides after-school care to help youth (ages 6-18) perform better in school, while fostering a greater sense of belonging in the community and better relationships with parents. Sarah and Mike also recapped the HERO Challenge (Helping Each Other Realize Opportunities) for its innovative program that combines one-on-one and group mentoring with at-risk youth. The program’s goal is to create a close-knit network of support that educates and inspires at-risk youth to triumph over delinquency, truancy, gangs and other negative behaviors. Keith Fletcher introduced himself to Council and recapped the mission of Boys & Girls Clubs of Martin County. Council questions were answered.

No motion required.
B. Finance Committee’s 2018-19 CSCMC Preliminary Budget Discussion was presented by William Tulko. The Finance Committee consists of Angela Hoffman, Chair, William Tulko, Sarah Heard, and Susan Burrows.

David Heaton, Genevieve Guido and Angela Hoffman presented the Preliminary Budget that will be submitted to the County Commission by July 1, 2018. The final certified property values would come to CSCMC by mid July 2018. The millage rate will remain the same, and the Martin County Property Appraiser’s Office is currently projecting an increase of 4.81% from the prior year’s Certified Values.

A motion was made by Angela Hoffman and seconded by Susan Burrows to approve staff’s recommendation of the preliminary 2018-19 CSCMC Budget of $12,183,854, that is an increase of $558,442 more than last year. The millage rate will remain the same at the current rate of .3618.

The motion passed unanimously (6-0 vote).

C. Annual Management Performance Appraisal Form for David Heaton, Executive Director, was presented by William Tulko. The Performance Review Committee for the appraisal process involves William Tulko, Laurie Gaylord, and Angela Hoffman. The Performance Review Committee Report will be presented at the August 2018 Council meeting with David Heaton’s Goals and Objectives for next year. Appraisal forms should be returned to Christine Georges, Administrative Services Manager, before July 12, 2018.

No motion required.

Staff Reports:

A. The Executive Director/Staff Report was presented by David Heaton.

Presented the Chart attached with the Staff Report; CSCMC Recently Funded Programs and Program Expansions accomplished over the last three (3) years.

Sarah Gosney announced the site visit Summer Reading Camp at J.D. Parker Elementary is this upcoming Thursday, June 28 at 10:00 a.m.

B. The CSCMC Financial Reports were provided by Genevieve Guido.
For Your Information:

Council reviewed the information provided.

Council Member Comments:

Christia Li Roberts presented the Martin County School District’s booklet regarding the Finances of the School District. This booklet was distributed to CSCMC Council, CSCMC Staff and Council Meeting attendees.

As no further discussion existed, the meeting was adjourned by William Tulko (Chair) at 11:03 a.m.

[Signatures]

William Tulko, Chair

David L. Heaton, Executive Director