

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

**Final Public Hearing/Regular Meeting
Monday, September 24, 2018 5:10 p.m.**

MINUTES

Having a quorum, William Tulko (Chair) called the meeting to order at 5:10 p.m. and took roll.

Council Members Present: William Tulko (Chair)
Angela Hoffman (Treasurer)
Susan D. Burrows
Sarah Heard
Laurel Hopper
Hon. Judge Michael J. McNicholas
Joshua Ferraro
James Campo
Noreen Dryer, Attorney

Council Member Absent: Laurie Gaylord (Vice-Chair)
Christia Li Roberts

Public Present: Shamus Gordon, David Cardno Father & Child Resource Center
Kathy Derringer, Helping People Succeed
Samantha Suffich, Martin County Healthy Start Coalition
Aubrey Campbell, Martin County Healthy Start Coalition
Rob Ranieri, House of Hope
Monique Coleman, SafeSpace
Lucia Stanfield, Boys Town – In Home Family Services
Katie Wunder, Boys Town
Gabrielle Bargerstock, Nurse Family Partnership NSO
Michael Bonon, David Cardno Father & Child Resource Center
Scot Anderson, Community Development Institute (CDI) Head Start
Mary King, Hobe Sound Early Learning Center
Judy Brophy, SafeSpace
Bridgette Delancy, Communities Saving Our Babies
Julie Zygmun, Helping People Succeed
Mia Kaiser, Temple Beit HaYam Early Childhood Learning Center
Tammy Kaiser, Temple Beit HaYam Early Childhood Learning Center
Claudia Worley, Florida Department of Health Martin County (WIC) Women Infants and Children

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Jody Bailey (Manager of Finance), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Laura Haase (Manager of Program Services), Frances Kaleta (Finance & Human Resources Administrative Assistant), Stephanie Macera (Executive Assistant-Program Support), Christine Georges (Administrative Services Manager) and Mallory Cicarella (Receptionist)

William Tulko suspended the regular meeting and announced that the Council would conduct the final public hearing on the millage and budget for the Children's Services Council of Martin County for fiscal year 2018-19.

William Tulko announced that the rolled-back rate was .3428, but the proposed millage rate would remain at the current millage rate of .3618 for fiscal year 2018-19, which is an increase of 5.54% over the rolled back rate.

Attorney Noreen Dreyer read Resolution #18-003 (adoption of the final millage rate for fiscal year 2018-19).

William Tulko opened the floor for public comments regarding the millage rate. As no public comments were given, Mr. Tulko closed the public comment segment on the millage rate and then called for a motion to adopt the millage rate.

A motion was made by Laurel Hopper and seconded by James Campo to adopt Resolution #18-003 for fiscal year 2018-19 with the final millage rate remaining at the current millage rate of .3618, which is an increase of 5.54% over the rolled back rate of .3428, as recommended by the CSCMC Finance Committee.

William Tulko opened the floor for Council discussion. Hearing none, Mr. Tulko called for the vote.

Council Members voted unanimously in favor of the above motion regarding the final millage rate. Hon. Judge Michael J. McNicholas abstained because he is not permitted to vote on the millage per Florida Statute. The motion passed with a 7-0 vote.

William Tulko stated that the second part of the final public hearing was to adopt the budget for fiscal year 2018-19.

Attorney Noreen Dreyer read Resolution #18-004 (adoption of the final budget for fiscal year 2018-19).

William Tulko opened the floor for public comments regarding the budget. Hearing none, Mr. Tulko closed the public comments segment on the budget and then called for a motion to adopt the budget.

A motion was made by Susan Burrows and seconded by Angela Hoffman to adopt Resolution #18-004 with a final budget of \$12,223,854.00 for fiscal year 2018-19, as recommended by the CSCMC Finance Committee and staff.

William Tulko opened the floor for Council discussion. Hearing none, Mr. Tulko called for the vote.

The motion passed unanimously (8-0 vote).

William Tulko closed the final public hearing for fiscal year 2018-19.

William Tulko called the regular September Council meeting to order at 5:20 p.m.

A motion was made by Laurel Hopper and seconded by Angela Hoffman to adopt the agenda, as presented. The motion passed unanimously (8-0 vote).

A motion was made by Laurel Hopper and seconded by James Campo to approve the minutes of both July 23, 2018, and September 10, 2018, as presented. The motion passed unanimously (8-0 vote).

Public Comments and Introduction of Council Meeting Attendees:

All meeting participants introduced themselves.

Public Comments were given by Julie Zygmunt, Helping People Succeed Language and Literacy Connection. Thanking CSCMC for all the support.

Public Comments were given by Rob Ranieri, House of Hope. Thanking CSCMC for all the support.

New Business:

A. 2018-19 Partnership Funding Recommendations

1. SafeSpace, Inc. – SafeSpace Prevention Program - \$25,000

A motion was made by Sarah Heard and seconded by Laurel Hopper to approve staff's recommendation for 2018-19 Applications for Partnership Funding request for SafeSpace, Inc. – SafeSpace Prevention Program for \$25,000. The motion passed unanimously (8-0 vote).

2. Jesus House of Hope, Inc. (dba House of Hope) – Gardening to Grow Healthy Children - \$25,000

A motion was made by Sarah Heard and seconded by Angela Hoffman to approve staff's recommendation for 2018-19 Application for Partnership Funding request for Jesus House of Hope, Inc. dba House of Hope, Gardening to Grow Healthy Children for \$25,000. The motion passed unanimously (8-0 vote).

3. Martin County Healthy Start Coalition, Inc. – The David Cardno Father & Child Resource Center - \$25,000

A motion was made by Laurel Hopper and seconded by James Campo to approve staff's recommendation for 2018-19 Application for Partnership Funding request for Martin County Healthy Start Coalition, Inc. – The David Cardno Father & Child Resource Center for \$25,000. The motion passed unanimously (8-0 vote).

4. Martin County Healthy Start Coalition, Inc. – Nurse Family Partnership - \$25,000

A motion was made by Sarah Heard and seconded by Laurel Hopper to approve staff's recommendation for 2018-19 Application for Partnership Funding request for Martin County Healthy Start Coalition, Inc. – Nurse Family Partnership for \$25,000. The motion passed unanimously (8-0 vote).

5. Hobe Sound Child Care Center, Inc. (dba Hobe Sound Early Learning Center) – Help-A-Child Program – Scholarships - \$25,000

A motion was made by James Campo and seconded by Angela Hoffman to approve staff's recommendation for 2018-19 Application for Partnership Funding request for Hobe Sound Child Care Center, Inc. (dba Hobe Sound Early Learning Center) – Help-A-Child Program – Scholarships for \$25,000. The motion passed unanimously (8-0 vote).

6. Temple Beit HaYam Early Childhood Learning Center (ECLC) Inclusion Scholarship Program - \$25,000

A motion was made by James Campo and seconded by Angela Hoffman to approve staff's recommendation for 2018-19 Application for Partnership Funding request for Temple Beit HaYam Early Childhood Learning Center (ECLC) Inclusion Scholarship Program for \$25,000. The motion passed unanimously (8-0 vote).

B. 2017-18 Performance Review Committee (PRC) Report

The Performance Review Committee Report was reviewed by William Tulko on the annual evaluation of Executive Director David Heaton for the evaluation period of June 1, 2017, to May 31, 2018. The Performance Review Committee consisted of William Tulko (Chair), Laurie Gaylord (Vice-Chair), and Angela Hoffman (Treasurer), who worked through a thorough evaluation process by meeting twice to review Council Members' comments and finalize the 2017-18 Performance Review Committee Report.

A motion was made by Angela Hoffman and seconded by James Campo to:

- 1) Approve the Performance Review Committee Report for Executive Director David Heaton's evaluation for the period of June 1, 2017, to May 31, 2018;**
 - 2) Approve the Executive Director Goals and Objectives for 2018-19;**
 - 3) Retain Executive Director David Heaton for another budget year 2018-19;**
 - 4) Give a merit increase of 3% to the Executive Director, effective October 1, 2018.**
- The motion passed unanimously (8-0 vote).**

Staff Reports:

A. The Executive Director/Staff Report was presented by David Heaton.

1. Laura Haase spoke to Council about status on Community Development Institute (CDI) Head Start and introduced Scott Anderson from CDI Head Start. Council had a detailed discussion on this issue and questions were answered.
2. Laura Haase spoke to Council about status on Boys Town and introduced Katie Wunder and Lucia Stanfield both from Boys Town. Council had a discussion and questions were answered.
3. Dave Heaton discussed the Annual Martin County Youth Health & Well-Being Report Card for 2018 is in the Council packet.
4. William Tulko stated the The 2018-19 Mid-Year Program Site Visit Schedule was given by Laura Haase; Laura presented Council Members' sign-up opportunities to join monitoring visits with her and there is a schedule for Site Visits currently being circulated. Please sign up.

B. The CSCMC Financial Reports were provided by Genevieve Guido.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

As no further discussion existed, the meeting was adjourned by William Tulko (Chair) at 6:14 p.m.

William Tulko, Chair

David L. Heaton, Executive Director