

## CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Final Public Hearing/Regular Meeting  
Monday, September 26, 2016, 5:05 p.m.

### MINUTES

Having a quorum, William Tulko, Chair, called the meeting to order at 5:05 p.m. and took roll.

Council Members Present: William Tulko (Chair)  
Christia Li Roberts (Treasurer)  
Deena Messinger (Vice-Chair)  
Jody Bond  
Hon. Judge Laurie Buchanan  
Elmira Gainey  
Laurie Gaylord  
Laurel Hopper

Council Member Absent: Sarah Heard

Public Present: William P. Bee Jr., CEO, Big Brothers Big Sisters of Palm Beach/Martin Counties  
Rob Ranieri, Chief Executive Officer, House of Hope  
Jill Borowicz, Chief Executive Officer, SafeSpace  
Kathy Derringer, Helping People Succeed  
Scott Berry, Executive Director, Martin County Healthy Start Coalition  
Karlette Peck, Administrator, Florida Department of Health – Martin County  
Monique Robbins, SafeSpace  
Michelle Akins, SafeSpace  
Heidi Soares, Chief Finance Officer, Boys & Girls Clubs of Martin County

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Rebecca Galante (Executive Assistant), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Laura Haase (Manager of Program Services), Frances Kaleta (Administrative Assistant I), Stephanie Macera (Executive Assistant), Annette Sparling (Research Analyst), and Noreen Dreyer (Legal Counsel)

**A motion was made by Jody Bond and seconded by Elmira Gainey to adopt the agenda as presented. The motion passed unanimously (8-0 vote).**

William Tulko suspended the regular meeting and announced that the Council would conduct the final public hearing on the millage and budget for the Children's Services Council of Martin County for fiscal year 2016-17.

William Tulko announced that the rolled-back rate was .3468, but the proposed millage rate would remain at the current millage rate of .3618 for fiscal year 2016-17, which is an increase of 4.33% over the rolled back rate.

Attorney Noreen Dreyer read Resolution #16-005 (adoption of the final millage rate for fiscal year 2016-17).

William Tulko opened the floor for public comments regarding the millage rate. As no public comments were given, Mr. Tulko closed the public comment segment on the millage rate and then called for a motion to adopt the millage rate.

**A motion was made by Jody Bond and seconded by Laurel Hopper to adopt Resolution #16-005 for fiscal year 2016-17 with the final millage rate remaining at the current millage rate of .3618, which is an increase of 4.33% over the rolled back rate of .3468, as recommended by the CSCMC Finance Committee.**

William Tulko opened the floor for Council discussion. Hearing none, Mr. Tulko called for the vote.

**Council Members voted unanimously in favor of the above motion regarding the final millage rate. Hon. Judge Laurie Buchanan abstained because she is not permitted to vote on the millage per Florida Statute. The motion passed with a 7-0 vote.**

William Tulko stated that the second part of the final public hearing was to adopt the budget for fiscal year 2016-17.

Attorney Noreen Dreyer read Resolution #16-006 (adoption of the final budget for fiscal year 2016-17).

William Tulko opened the floor for public comments regarding the budget. Hearing none, Mr. Tulko closed the public comments' segment on the budget and then called for a motion to adopt the budget.

**A motion was made by Elmira Gainey and seconded by Jody Bond to adopt Resolution #16-006 with a final budget of \$11,435,209.00 for fiscal year 2016-17, as recommended by the CSCMC Finance Committee and staff, and amending the wording in Paragraph 3 from *will be* to *was*.**

William Tulko opened the floor for Council discussion. Hearing none, Mr. Tulko called for the vote.

**The motion passed unanimously (8-0 vote).**

William Tulko closed the final public hearing for fiscal year 2016-17.

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William Tulko called the regular September Council meeting to order at 5:20 p.m.

**A motion was made by Jody Bond and seconded by Laurel Hopper to approve the minutes of both August 22, 2016, and September 12, 2016, as presented. The motion passed unanimously (8-0 vote).**

**Public Comments and Introduction of Council Meeting Attendees:**

Public comments were given by William Bee, and all meeting participants introduced themselves to Council.

**New Business:**

- A. The Big Brothers Big Sisters' (Start Something Program) Budget Amendment request was provided by Genevieve Guido. David Heaton reported that this request was not presented to the CSCMC Program Committee for review because of late submission from Big Brothers Big Sisters (BBBS). William Bee (CEO, Big Brothers Big Sisters of Palm Beach/Martin Counties) and CSCMC Program Manager Laura Haase answered Council questions to clarify language in the BBBS amendment request that funds were not inadvertently used but instead incorrectly identified an employee position number that needed changing to correctly identify BBBS staff in SAMIS (Services and Activities Management Information System).

**A motion was made by Elmira Gaaney and seconded by Laurel Hopper to approve the Big Brothers Big Sisters' (Start Something Program) Budget Amendment request for \$22,029.54, effective September 1, 2016, as recommended by the staff, to:**

- **Reallocate funds in the existing budget within the personnel category because of staff changes and outsourcing the accounting functions**
- **Transfer excess personnel allocations to Professional Fees and Equipment Rental**
- **Other adjustments to include Telephone, Occupancy, Insurance, Administrative, Miscellaneous, Other Contract**

**The motion passed unanimously (8-0 vote).**

- B. 2016-17 Partnership Funding Recommendations were reviewed by Sarah Gosney for:

1. House of Hope, Inc. – Gardening to Grow Healthy Children Program

The Gardening to Grow Healthy Children Program offers children hands-on gardening experience. The children will assist in the creation, planting, tending, and harvesting of fresh vegetables, herbs, and fruit at community gardens in Banner Lake, Golden Gate, and Palm City. Children will also be offered age-appropriate nutrition education and cooking components.

**A motion was made by Jody Bond and seconded by Laurel Hopper to approve \$25,000 for 2016-17 Partnership Funding for House of Hope's Gardening to Grow Healthy Children Program, as recommended by the CSCMC Program Committee and staff. The motion passed unanimously (8-0 vote).**

2. Martin County Healthy Start Coalition, Inc. – Father & Child Resource Center

The Father and Child Resource Center promotes engagement or re-engagement of fathers and their children, whether they are fathers of newborns, fathers divorced/separated from their children's mothers, or incarcerated males. The program educates teen parents about the responsibilities of parenting, as well as offering individual/small group counseling and support using the 24/7 Dad curriculum.

Council asked their Executive Director Scott Berry if David Cardno's name could be attached to this program for his instrumental part and inspiration to the program before he lost his battle with cancer.

**A motion was made by Elmira Gainey and seconded by Jody Bond to approve \$25,000 for 2016-17 Partnership Funding Martin County Healthy Start Coalition's Father & Child Resource Center Program, as recommended by the CSCMC Program Committee and staff. The motion passed unanimously (8-0 vote).**

3. SafeSpace, Inc. – SafeSpace Prevention Program

The SafeSpace Prevention Program provides teens with the skills and knowledge to build healthy relationships and prevent them from becoming a victim or perpetrator of dating or domestic violence. The Y.O.U.R. (Youth Outreach Understanding Relationships) curriculum is utilized with middle and high school students and includes active listening and communication styles, the dynamics of abusive/healthy relationships, establishing personal boundaries, and safety planning. The program staff expects to offer program services in 7 of the middle and high schools, reaching approximately 1,000 students.

**A motion was made by Laurel Hopper and seconded by Jody Bond to approve \$25,000 for 2016-17 Partnership Funding for SafeSpace Inc.'s SafeSpace Prevention Program, as recommended by the CSCMC Program Committee and staff. The motion passed unanimously (8-0 vote).**

C. The 2016-17 CSCMC Marketing and Outreach Plan and Budget were given by Jennifer Ahern.

**A motion was made by Elmira Gainey and seconded by Jody Bond to approve the 2016-17 CSCMC Marketing and Outreach Plan and Budget of \$18,000, as recommended by the CSCMC Program Committee and staff. The motion passed unanimously (8-0 vote).**

**Staff Reports:**

A. The Executive Director/Staff Report was presented by David Heaton.

Elmira Gainey expressed her disappointment in the attendance and completion of the Splash Program, since the community has so many youth who do not know how to swim. Also, Ms Gainey suggested that all of our funded programs emphasize to their clients the importance of the Splash Program because it could save a child's life.

Laurel Hopper discussed the folks who are Splash Program no shows because it leads to all available spots not being filled. Ms. Hopper recommends that the no show spots be filled by those on the Splash Program wait list, should they miss swim lessons twice, two consecutively, or two without legitimate excuses.

David Heaton reported that these things have been discussed, along with a minimal parent fee being attached to create an incentive to come and complete the series of swim lessons. Also, the challenge is a wait-listed child could not be brought in to fill a no show spot when the Splash Program is based on a series of eight sequential swim lessons that build on each lesson, but the Splash slot could be reassigned.

Sarah Gosney stated that the Splash Program over enrolls children for the swim lessons to deal with no shows, and the manager of Sailfish Splash previously worked in Broward County where participants were charged \$5 to encourage parental buy in for the swim program that did help reduce no shows. Out of 400 slots available, 342 children (or 86%) met the attendance requirements of the Splash Program. Sarah also reported that a group was looking into this issue and would be meeting to discuss the swim lesson no shows. The not having a swimsuit issue was resolved this year with a CSCMC swimsuit drive at four drop-off locations. Also, contact phone numbers included on the swim lesson enrollment forms are being called to follow up on Splash Program participation. Regarding Deena Messinger's comment, Sarah reported that children staying with grandparents over the summer were permitted to participate in the Splash Program.

In response to Christia Li Roberts' inquiry on how the roll out of the new SAMIS program was going, David Heaton reported that training for CSCMC-funded agencies on both the fiscal and program modules occurred last week and will continue until all providers have been trained by the end of October 2016. Laura Haase said the provider agencies' feedback has been positive on the new SAMIS program.

B. The Financial Reports were provided by Genevieve Guido.

**For Your Information:**

Council reviewed the information provided.

**Council Member Comments:**

Elmira Gainey and Laurie Gaylord thanked Jennifer Ahern for the article in Your News regarding, "Every School Day Matters" because of the importance for children to attend school.

As no further discussion existed, the meeting was adjourned by William Tulko (Chair) at 5:46 p.m.

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William Tulko, Chair

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David L. Heaton, Executive Director