

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Regular Meeting
Monday, November 14, 2016, 10:00 a.m.

MINUTES

Having a quorum, William Tulko, Chair, called the meeting to order at 10:00 a.m. and took roll.

Council Members Present: William Tulko (Chair)
Christia Li Roberts (Treasurer)
Jody Bond
Hon. Judge Laurie Buchanan
Laurie Gaylord
Sarah Heard
Laurel Hopper

Council Members Absent: Elmira Gainey and Deena Messinger (Vice-Chair)

Public Present: Mike James, City of Stuart Community Services Department
Terri May, House of Hope
Heidi Soares, Chief Finance Officer, Boys & Girls Clubs of Martin County
Bob Zaccheo, Project LIFT
Kathy Derringer, Helping People Succeed
Scott Berry, Executive Director, Martin County Healthy Start Coalition

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Rebecca Galante (Executive Assistant), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Frances Kaleta (Administrative Assistant I), Stephanie Macera (Executive Assistant), Ellen Pethic (Manager of Finance), and Annette Sparling (Research Analyst)

A motion was made by Laurel Hopper and seconded by Jody Bond to adopt the agenda as presented. The motion passed unanimously (6-0 vote).

A motion was made by Jody Bond and seconded by Laurel Hopper to approve the minutes of September 26, 2016, as presented. The motion passed unanimously (6-0 vote).

Public Comments and Introduction of Council Meeting Attendees:

No public comments were given, and all meeting participants introduced themselves to Council.

New Business:

A. Budget Transfer #16-001 for Fiscal Year Ending 2016 was provided by Genevieve Guido.

A motion was made by Jody Bond and seconded by Laurel Hopper to approve the Budget Transfer #16-001 for Fiscal Year Ending 2016, as recommended by staff. The motion passed unanimously (6-0 vote).

B. 2017 Tenant Lease for Martin County Healthy Start Coalition was given by William Tulko for the annual lease renewal with the same terms but a slight increase to square footage rent to cover CSCMC operating costs.

A motion was made by Jody Bond and seconded by Laurel Hopper to approve the 2017 Tenant Lease for Martin County Healthy Start Coalition, as recommended by staff. The motion passed unanimously (6-0 vote).

C. 2017-18 CSCMC Funding Information was reviewed by Sarah Gosney for year two of the CSCMC Strategic Plan - Strong Families and Safe Communities.

Laurie Gaylord joined the meeting at 10:15 a.m.

A motion was made by Jody Bond and seconded by Laurel Hopper to approve the 2017-18 CSCMC funding documents, including:

- 1) Request for Proposal – Strong Families and Safe Communities Funding Priority Areas**
 - 2) 2017-18 Program and Funding Policies, amending the language of the last sentence on Page 24 of the CSCMC Program and Funding Policies to state, "Failure to notify CSCMC by this due date will result in denial of reimbursement for these expenses."**
 - 3) 2017-18 Sample Contract and Budget**
- (6) Council Members voting in favor of the motion included: William Tulko (Chair), Christia Li Roberts (Treasurer), Jody Bond, Laurie Gaylord, Sarah Heard, and Laurel Hopper; (1) Council Member opposed to the motion was Hon. Judge Laurie Buchanan who preferred the amended sentence above to state "may likely" instead of "will" for Council flexibility with individual circumstances. The motion passed (6-1 vote).**

D. The 2017 CSCMC Meeting Calendar draft was reviewed by William Tulko and David Heaton. The regular Council meetings set for the 4th Monday of each month at 10:00 a.m. may change with new Council Members coming on board, should they want to amend this meeting schedule.

A motion was made by Jody Bond and seconded by Sarah Heard to approve the 2017 Children's Services Council of Martin County (CSCMC) Meeting Calendar as presented. The motion passed unanimously (7-0 vote).

- E. The discussion on the proposed 2017 Slate of CSCMC Officers was provided by William Tulko and David Heaton. With the Governor's Office appointing new Council Members and the Martin County election changing our ten Council Member makeup, the recommendation was to retain William Tulko as Chair, move Laurel Hopper into the Vice-Chair position to replace Deena Messinger who recently resigned, and retain Christia Li Roberts as Treasurer for the 2017 CSCMC Officers.

No motion required (election will take place at 01-23-2017 annual Council meeting).

Staff Reports:

- A. The Executive Director/Staff Report was presented by David Heaton who informed Council that Sarah Gosney and Annette Sparling have been employed with the Council for five years.

Sarah Gosney thanked both Laura Haase and Ellen Pethic for the seamless transition to the new SAMIS 2.0 (Services and Activities Management Information System). Training has been completed with CSCMC-funded agencies' staff. The software developer did a wonderful job.

Sarah reported that she would be with a whole delegation of people going to the Florida Grade Level Reading meeting in Orlando tomorrow, including Mary White of the Martin County School District, several staff members of United Way of Martin County, and CSCMC's Annette Sparling. They have been getting the new President/CEO Carol Houwaart-Diez of United Way up to speed on this issue with her strong interest in the area of school readiness and early learning.

Sarah informed Council that the Summer Slide data would be available at the next Council meeting.

- B. The October Financial Reports were not ready because of Comcast interruptions interfering with the accounting software program. Genevieve Guido said the financials will be e-mailed to Council when they are ready.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

Hon. Judge Laurie Buchanan thanked everyone for her past year on the Council. Also, Judge Buchanan reported that their 19th Judicial Circuit of Florida is seriously looking at starting a new court for early intervention, concentrating on dependency's affect on 0-3 year olds and working on counseling for this group.

Laurie Gaylord would like to see the whole community working together on this early intervention piece as a continuum in the community. Also, Ms. Gaylord would like it if Shared Services Network get involved to wrap around the whole early engagement piece to include the whole child/family—the child's mental health, physical health, and early family engagement to get children ready for school. Jody Bond agrees.

Jody Bond said she would miss everyone very much when the Governor appoints her Council replacement because it is extremely important to her what the Council accomplishes for the children and families of Martin County. However, Ms. Bond feels that it is time for a change to bring new people onto the Council. Ms. Bond thanked the provider agencies and CSCMC staff for doing more than their share and making Martin County look good by helping our kids.

Sarah Heard thanked outgoing Council Members Jody Bond, Hon. Judge Laurie Buchanan, Elmira Gainey, and Deena Messinger for their invaluable experience and compassion while serving on the Council. Ms. Heard also congratulated Ellise Ryan of Pinewood Elementary School for winning the Education Foundation of Martin County's Teacher of the Year Award.

Laurel Hopper also thanked outgoing Council Members, as did Christia Li Roberts.

In response to Christia Li Roberts, David Heaton summarized the progress and success of newly funded Light of the World's program in that they are doing the work Council wanted and are reaching the targeted population needed.

William Tulko echoed the above sentiments toward the outgoing Council Members, as he has learned a lot from them.

As no further discussion existed, the meeting was adjourned by William Tulko (Chair) at 10:50 a.m.

William Tulko, Chair

David L. Heaton, Executive Director