

# CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

**Annual Meeting  
Monday, January 22, 2018 10:00 a.m.**

## MINUTES

Having a quorum, William Tulko (Chair) called the meeting to order at 10:00 a.m. and took roll.

Council Members Present: William Tulko (Chair)  
Laurel Hopper (Vice-Chair)  
Laurie Gaylord (arrived 10:22 a.m.)  
Hon. Judge Michael J. McNicholas (left meeting at 11:10 a.m.)  
Christia Li Roberts (Treasurer)  
Susan Burrows

Council Member Absent: Sarah Heard  
Angela Hoffman

Public Present: Samantha Suffich, Martin County Healthy Start Coalition  
Shamus Gordon, Father & Child Resource Center  
Steve Sumners, Sound Insights  
Michelle Miller, 211 Helpline  
Jackie Price, Boys & Girls Clubs of Martin County  
Sarah Torres, Boys & Girls Clubs of Martin County  
Julie McHenry, City of Stuart  
Leah Bower, Florida Department of Health – Martin County  
Renay Rouse, Florida Department of Health – Martin County  
Carolann Wegener, Florida Department of Health – Martin County  
Michelle Schwartz, Florida Department of Health – Martin County  
Laura McBride, Florida Department of Health – Martin County  
Milagros Ruiz, Florida Department of Health – Martin County  
Shalonda Warren, Sickle Cell Foundation  
Kathy Derringer, Helping People Succeed  
Julie Zygmunt, Helping People Succeed  
Migdalia Rosado, Early Learning Coalition  
Katya Lysak, Martin County Board of County Commissioners  
Bryan Buxton, Parks & Recreation, City of Stuart  
Dawn Cabrera, Tykes & Teens  
Jeff Shearer, Tykes & Teens  
Agnieszka Marshall, Tykes & Teens  
Eric Garza, Tykes & Teens  
Denise Waninger, Devereux CBC  
Myra Tones, Florida Department of Health (School Health) – Martin County  
Rafaela Salyad, Florida Department of Health (School Health) – Martin County  
Suzy Hutcheson, Helping People Succeed

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Jody Bailey (Manager of Finance), Christine Georges (Administrative Services Manager), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Laura Haase (Manager of Program Services), Annette Sparling (Research Analyst), Frances Kaleta (Finance & Human Resources Administrative Assistant).

**A motion was made by Christia Li Roberts and seconded by Laurel Hopper to adopt the agenda, as presented. The motion passed unanimously (5-0 vote).**

**A motion was made by Susan Burrows and seconded by Laurel Hopper to approve the minutes, once corrected (under Staff Reports, Item B) November 27, 2017, as presented. The motion passed unanimously (5-0 vote).**

### **Council Organization:**

#### A. Election of Officers

**A motion was made by Christia Li Roberts and seconded by Laurel Hopper to approve the slate of 2018 CSCMC Officers with William Tulko as Chair, Laurie Gaylord as Vice-Chair, and Angela Hoffman as Treasurer. The motion passed unanimously (5-0 vote).**

#### B. Annual Council Conflict of Interest Form

All CSCMC Council members please give Conflict of Interest Forms to Christine Georges for public records.

### **Public Comments and Introduction of Council Meeting Attendees:**

Public Comments were given by Suzy Hutcheson, Helping People Succeed, regarding the Early Language and Literacy Grant. Public Comments were also given by Shalonda Warren, Sickle Cell Foundation regarding the Communities Saving Our Babies program in East Stuart and newly expanded in Indiantown and Port Salerno. Both thanked CSCMC Council and Staff for the continued support. All meeting participants introduced themselves.

### **Old Business:**

#### A. Indian River State College Letters

David Heaton spoke about the Letters of Support for Indian River State College (IRSC). These letters are a follow up from CSCMC's last Council Meeting in January 22, 2018 authorizing the support letters for IRSC's expansion of their offerings, sent to Speaker of the Florida House of Representatives, President of the Florida Senate, Governor Rick Scott and Dr. Massey at IRSC.

B. Dunbar Center Inc. – Early Head Start Program Update

William Tulko presented the Form 425 for years 2014 – 2017 from Dunbar Center, Inc. that were not submitted to the office of Head Start.

C. CASTLE Letter Update

David Heaton discussed the letter to CASTLE; Christia Li Roberts requested that CSCMC respond to CASTLE's notification letter, sent by CASTLE's legal counsel, stating that CASTLE will not send CSCMC a copy of their independent evaluation.

**No motion required.**

**New Business:**

A. CSCMC-Funded Provider Presentation by Dental Sealant Program (verbal)

Millie Ruiz, Dental Hygienist with the Preventative Dental Program Department of Health in Martin County. Funding award amount is \$118,201.00. A preventative oral health care and education program offered to children in grades 2, 3, and 5. Program services are offered in the schools and in select community agencies. A dental hygienist provides a dental examination, an application of dental sealants, as well as oral hygiene care kit and instruction. Referrals are made for children who are experiencing urgent oral health needs.

**No motion required.**

B. Invitation to Negotiate (ITN) Draft – Parenting Education Home Visitation Program

**A motion was made by Laurel Hopper and seconded by Christia Li Roberts to approve staff's recommendation for the release of CSCMC Invitation to Negotiate (ITN) for a Parenting Education Home Visitation Program for up to \$178,156.00 for the purpose of identifying an agency with the capability and capacity to implement the aforementioned program services in Martin County.**

**The motion passed unanimously (5-0 vote).**

Council Member Laurie Gaylord arrived at 10:22 a.m.

C. Tykes & Teens Alternative to Out-of-School Suspension (ALTOSS) Program – Urgent Need Funding Request

**A motion was made by Laurel Hopper and seconded by Christia Li Roberts to approve staff's recommendation for the funding, not to exceed \$10,128.00, for a part-time, on-call ALTOSS Specialist when the daily participant registration exceeds 15 participants.**

**The motion passed unanimously (6-0 vote).**

**Staff Reports:**

- A. The Executive Director/Staff Report was presented by David Heaton. David discussed sending updates through Capitol Connection and Legislative Link.

David encouraged everyone to come to the area wide Elementary School Art Show to be held at CSCMC on Thursday, January 25, 2018 from 4:30 p.m. to 6:30 p.m.

David discussed Proposal 69, that calls for all special taxing districts to return to the ballot every ten years for reauthorization and is on the Finance & Tax Committee Agenda for Thursday, January 25, 2018. There should be more information by Thursday afternoon.

Sarah Gosney talked about Chief Brad Beckett and his coordination with offering CSCMC staff and tenants CPR/AED training. He has also incorporated a water safety program called Water Smart Task Force, which is a drowning prevention coalition.

William Tulko introduced Annette Sparling to talk about the End-of-Year Performance Reports for July 1, 2016 through June 30, 2017 for a total of 36 programs funded by CSCMC.

William Tulko introduced Jennifer Ahern to discuss the Crisis Communications Plan. Jennifer asked that all Council Members please sign to acknowledge their receipt of the Crisis Communication Plan. Jennifer also talked about the newly updated CSCMC Program Guide.

- B. The CSCMC Financial Reports were provided by Genevieve Guido.

**For Your Information:**

Council reviewed the information provided.

**Council Member Comments:**

Laurie Gaylord briefly commented on a film about mental health that is very engaging with students, teachers, parents, administration and the community. Susan Burrows questioned the status of the CASTLE investigation. Christia Li Roberts commented on the Poverty Simulation put on by House of Hope with sixty people around the community.

As no further discussion existed, the meeting was adjourned by William Tulko (Chair) at 11:22 a.m.

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William Tulko, Chair

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David L. Heaton, Executive Director