

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

**Regular Meeting
Monday, November 27, 2017 10:00 a.m.**

MINUTES

Having a quorum, Laurel Hopper (Vice-Chair) called the meeting to order at 10:00 a.m. and took roll.

Council Members Present: Laurel Hopper (Vice-Chair)
Laurie Gaylord (arrived 10:17 am)
Sarah Heard
Hon. Judge Michael J. McNicholas
Christia Li Roberts (Treasurer)
Susan Burrows
Angela Hoffman

Council Member Absent: William Tulko (Chair)

Public Present: Karlette Peck, Florida Department of Health – Martin County
Shalonda Warren, Sickie Cell Foundation/Communities Saving Our Babies
Kathy Derringer, Helping People Succeed
Julie Zygmunt, Helping People Succeed
Laura McBride, Florida Department of Health – Martin County
Mike R. James, City of Stuart, Community Services Department
Denise Waninger, CBC - Devereux
Rob Ranieri, House of Hope
William 'Bill' Bee, Big Brothers Big Sisters Palm Beach/Martin County
Jeannette Smet, ARC of Martin County
Heidy Garcia – Tykes & Teens

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Jody Bailey (Manager of Finance), Christine Georges (Administrative Services Manager), Sarah Gosney (Director of Policy and Operations), Laura Haase (Manager of Program Services), Annette Sparling (Research Analyst), Frances Kaleta (Administrative Assistant I).

A motion was made by Sarah Heard and seconded by Susan Burrows to adopt the agenda, as presented. The motion passed unanimously (6-0 vote).

A motion was made by Sarah Heard and seconded by Christia Li Roberts to approve the minutes of October 23, 2017, as presented. The motion passed unanimously (6-0 vote).

Public Comments and Introduction of Council Meeting Attendees:

Public Comments were given by Rob Ranieri, House of Hope. Thanking CSCMC Council and Staff for the continued support. All meeting participants introduced themselves.

Old Business:

A. Castle Update

David Heaton discussed the Attorney's letter from Hayskar, Walker, Schwerer, Dundas & McCain, P.A., which declines CSCMC's request for the report that was conducted internally. Christia Li Roberts is requesting that CSCMC respond to the Attorney's letter, acknowledge the receipt of this letter and state the disappointment in not receiving the internal report. Christia Li Roberts also requested going back to the September 25 meeting transcript to verify what was stated. Council had a detailed discussion on this issue

B. Dunbar Center Inc. – Early Head Start Program Update

Laura Haase spoke about an overview of findings in review of Dunbar Center, Inc.

No motion required.

Council Member Laurie Gaylord arrived at 10:17a.m.

New Business:

A. Budget Transfer #17-001 for Fiscal Year Ending 2016

David Heaton presented the Budget Transfer on behalf of Genevieve Guido.

A motion was made by Christia Li Roberts and seconded by Sarah Heard to support the staff recommendation to approve the Budget Transfer as submitted. The motion passed unanimously (7-0 vote).

B. 2018 Tenant Lease for Martin County Healthy Start Coalition

A motion was made by Sarah Heard and seconded by Angela Hoffman to approve staff's recommendation for the renewal of the 2018 CSCMC Tenant Lease with Martin County Healthy Start, commencing on January 1, 2018. The motion passed unanimously (7-0 vote).

C. 2018 Tenant Lease for Sickle Cell Foundation of Palm Beach County & Treasure Coast, Inc.

A motion was made by Sarah Heard and seconded by Christia Li Roberts to approve staff's recommendation for the new Lease of 2018 CSCMC Tenant Lease with Sickle Cell Foundation of Palm Beach County and Treasure Coast, Inc., commencing on January 1, 2018. The motion passed unanimously (7-0 vote).

D. 2018-19 CSCMC Request for Proposals and Critical Notification

Annette Sparling, Research Analyst presented the RFP and Critical Notification to Council.

A motion was made by Sarah Heard and seconded by Susan Burrows to approve staff's recommendation for the 2018-19 Request for Proposals for Early Learning and Development and the revised Critical Notification Policy for the 2018-19 Program and Funding Policies document. The motion passed unanimously (7-0 vote).

E. 2018 CSCMC Meeting Calendar

A motion was made by Sarah Heard and seconded by Susan Burrows to approve the 2018 CSCMC Meeting Calendar. The motion passed unanimously (7-0 vote).

F. Proposed 2018 Slate of CSCMC Officers Verbal Discussion

David Heaton presented the Nominating Committee of Angela Hoffman, Laurel Hopper and Laurie Gaylord which suggested that William Tulko will continue as Chair for another year, Laurie Gaylord has accepted the Vice-Chair position and Angela Hoffman has accepted the Treasurer position. CSCMC is still without two Governor's appointees. This is voted on and confirmed in January 2018 at the CSCMC Annual Meeting.

No motion required.

G. IRSC Support Letters

A motion was made by Christia Li Roberts and seconded by Sarah Heard to approve sending the IRSC support letters stating CSCMC's support with changes to the current letters, David Heaton will finalize these letters and mail.

The motion passed unanimously (7-0 vote).

Staff Reports:

- A. The Executive Director/Staff Report was presented by David Heaton; David and Jennifer Ahern will be traveling to Tallahassee for the Florida Children's Council annual meeting 'Capitol Days'.

Sarah Gosney spoke about the Martin Reads Initiative; Literacy Coordinator has been identified, offered the position and has accepted the position with Helping People Succeed.

David Heaton introduced the 2017 Florida Child Well-being Index, where Martin County is ranked number 5 in the state of Florida.

- B. The CSCMC Financial Reports were provided by Laurel Hopper.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

Laurie Gaylord briefly commented on next year's school calendar leaving 'hurricane make up days' during the week of Thanksgiving. If there are no hurricanes, the students will have off the entire week of Thanksgiving.

Council Member Susan Burrows commented on an initiative for the school health nursing. Karlette Peck from Florida Department of Health in Martin County spoke about the school health nursing in relation to the presentation by Tele-Health. Karlette stated that the Tele-Health would be an enhancement to the school health nursing, not a replacement. Tele-Health was asking for funding, and was invited to return to another meeting, but did not show. Department of Health has left the door open and will try to reach out to Tele-Health.

As no further discussion existed, the meeting was adjourned by Laurel Hopper (Vice-Chair) at 11:10 a.m.

William Tulko, Chair

David L. Heaton, Executive Director

Laurel Hopper, Vice-Chair