

CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Regular Meeting
Monday, August 28, 2017 10:00 a.m.

MINUTES

Having a quorum, Laurel Hopper (Vice-Chair) called the meeting to order at 10:00 a.m. and took roll.

Council Members Present: William Tulko (Chair) arrived late
Laurel Hopper (Vice-Chair)
Christia Li Roberts (Treasurer)
Laurie Gaylord
Susan D. Burrows
Angela Hoffman
Sarah Heard
Hon. Judge Michael J. McNicholas

Public Present: Karlette Peck, Florida Department of Health Martin County
Migdalia G. Rosado, ELCIRMO
Dr. Agnieszka Marshall, Tykes & Teens
Claudia Worley, Florida Department of Health Martin County
Kathy Derringer, Helping People Succeed
Mike James, Community Services – City of Stuart
Heidi Soares, Boys & Girls Club – Martin County
Samantha Suffich – Martin County Healthy Start Coalition
Bob Zaccheo, Project L.I.F.T. of Martin County
Phil Barnes, Boys & Girls Club – Martin County
Shalonda Warren, Sickle Cell Foundation
Gary Hawkins, Sr., Sickle Cell Foundation

Staff Present: David Heaton (Executive Director), Jennifer Ahern (Manager of Outreach and Communications), Jody Bailey (Accountant), Christine Georges (Executive Assistant), Sarah Gosney (Director of Policy and Operations), Genevieve Guido (Director of Finance and Human Resources), Laura Haase (Manager of Program Services), Annette Sparling (Research Analyst) and Frances Kaleta (Administrative Assistant I).

A motion was made by Sarah Heard and seconded by Angela Hoffman to adopt the agenda, as presented. The motion passed unanimously (7-0 vote).

William Tulko arrives late (7 minutes into the Council Meeting)

A motion was made by Sarah Heard and seconded by Christia Li Roberts to approve the minutes of July 24, 2017, as presented. The motion passed unanimously (8-0 vote).

Public Comments and Introduction of Council Meeting Attendees:

Dr. Agnieszka Marshall with Tykes & Teens gave public Comments; she talked about the Family Day Campaign (family meal day) on September 25, 2017. Encouraging family engagement.

Old Business:

This is concerning the updated budget for the Sickle Cell Foundation of Palm Beach County & Treasure Coast, Inc. – Communities Saving Our Babies program. Sarah Gosney, along with Genevieve Guido, Jody Bailey, Laura Haase met with Shalonda Warren and Ramona MacFarland from Sickle Cell Foundation to work through the budget, line item by line item, and entered into SAMIS. Sarah stated they found that during the first year's existence of a new program, it is possible to spend funds on office equipment/supplies and setting up the office. Funds were moved from administration to office equipment. Funds were moved into salaries for Shalonda Warren and Ramona MacFarland due to the extremely low salaries compared to Palm Beach County and Martin County standards.

No motion required.

New Business:

A. CSCMC-Funded Provider Presentations by Project L.I.F.T. included:

Project L.I.F.T. (Life Initiative For Teens) was presented by Bob Zaccheo; currently receiving an award in the amount of \$108,213. Project L.I.F.T. serves teenage kids with substance abuse issues and mental health issues, most of whom have been referred by the county court, by providing mental health counseling along with occupational skill development and positive adult mentoring. Project L.I.F.T. partner with local business owners to mentor and teach vocational skills; automotive repairs, boat building, carpentry, screen printing, sewing, upholstery, and welding. Project L.I.F.T. works with nine different vocations on any given day. Initially a concept, working with teenage boys, the first year 19 kids; this year working with 140 kids including working with teenage girls since 2016. Project L.I.F.T. gives these kids hope, promise and dignity. The kids must be sober. The program concentrates on three major points; education, destigmatizing mental health, onsite mentoring to make sure these kids can get a job. Project L.I.F.T.'s 14 week program has a success rate of 84% of getting these kids off drugs and drinking.

No motion required.

B. Proposal from Martin County Healthy Start Coalition for FCHC Extended Hours-Start Up-Black Infant Birth and Health Equity.

Dave started the discussion explaining that when CSCMC released the ITN for Black Infant Disparities MCHSC responded. They proposed an expansion of operating hours at the Florida Community Health Centers, Inc. (FCHC) in Stuart, asking CSCMC for \$13,230.00. Dr. Michael Gervasi, CEO for FCHC, in a conversation with CSCMC staff, informed us that the FCHC has done this at other clinic locations successfully and though the CSCMC resources would help, their plan was to expand the hours anyway. So from staff's standpoint, the CSCMC funding is not necessary. If successful, the FCHC will eventually garner sufficient revenue from Medicaid payments to cover the cost of this piloted expansion of hours for clinic services. Staff is not recommending funding this request.

A motion was made by Sarah Heard and seconded by Laurel Hopper to approve staff's recommendation to deny the ITN Proposal from Martin County Healthy Start Coalition for \$13,230.00 for the expansion of hours at Florida Community Health Centers. The motion passed unanimously (8-0 vote).

C. Performance Review Committee (PRC) Report.

The Performance Review Committee Report was reviewed by William Tulko on the annual evaluation of Executive Director David Heaton for the evaluation period of June 1, 2016, to May 31, 2017. The Performance Review Committee consisted of William Tulko (Chair), Laurel Hopper (Vice-Chair), and Christia Li Roberts (Treasurer), who worked through a thorough evaluation process by meeting to review Council Members' comments and finalize the 2016-17 Performance Review Committee Report.

William Tulko reported that this review took three committee meetings to evaluate the Council Members' scores and comments (all of which were favorable) on the completed evaluation form and developing the Executive Director's 2017-18 goals and objectives. Mr. Tulko felt David Heaton was doing an excellent job of which Council agreed.

A motion was made by Sarah Heard and seconded by Susan Burrows to:

- 1) Approve the Performance Review Committee Report for Executive Director David Heaton's evaluation for the period of June 1, 2016, to May 31, 2017;**
- 2) Approve the Executive Director Goals and Objectives for 2017-18;**
- 3) Retain Executive Director David Heaton for another budget year;**
- 4) Give a merit increase of 3% to the Executive Director, effective October 1, 2017.**

The motion passed unanimously (8-0 vote).

Staff Reports:

A. The Executive Director/Staff Report was presented by David Heaton.

Dave spoke about a milestone event; Genevieve Guido was congratulated and celebrated with 15 years of service at CSCMC.

Dave stated there The 2017-18 Mid-Year Program Site Visit Schedule was given by Laura Haase; Laura presented Council Members' sign-up opportunities to join monitoring visits with her and there is a schedule for Site Visits currently being circulated. Please sign up.

Sarah spoke about Annette's presentation with staff and community partners to prepare for the RFP for Early Learning Readiness to be released later this year. Annette is offering another presentation September 19, 2017.

Dave announced that the CSCMC Annual Report is almost ready to be released.

William Tulko spoke about the Emergency Operations Plan (EOP) that has been completed and is available to Council. Mr. Tulko discussed how he and Susan Burrows along with Sarah Gosney met for the EOP Committee to accomplish the updates and edits to the Emergency Operations Plan. Mr. Tulko also mentioned our partnership with St. Lucie CSC, if in case of Emergency

B. The CSCMC Financial Reports were provided by Genevieve Guido. William Tulko discussed the interest income is quite high above our initial budget.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

Laurie Gaylord stated how school is off to a good start.

Laurel Hopper mentioned about matching donations online for Hurricane Harvey victims.

As no further discussion existed, the meeting was adjourned by William Tulko (Chair) at 11:19 a.m.

William Tulko, Chair

David L. Heaton, Executive Director