

# CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Annual Meeting  
Monday, January 28, 2019 10:00 a.m.

## MINUTES

Having a quorum, William Tulko (Chair) called the meeting to order at 10:05 a.m. and took roll.

Council Members Present: William Tulko (Chair)  
Laurie Gaylord (Vice-Chair)  
Angela Hoffman (Treasurer)  
Sarah Heard  
Hon. Judge Steven J. Levin  
Christia Li Roberts (arrived 10:10 a.m.)  
Susan Burrows  
James Campo  
Joshua Ferraro  
Laurel Hopper

Public Present: Agnieszka Marshall, Tykes & Teens  
Jeffrey Shearer, Tykes & Teens  
Julie Zygmunt, Helping People Succeed  
Eric Garza, Tykes & Teens  
Mea Cruz, Tykes & Teens  
Robert Griggs, YMCA  
Samantha Suffich, Martin County Healthy Start Coalition  
Courtney Buckel, Big Brothers Big Sisters Palm Beach/Martin County  
Scott Swanson, Martin County Parks & Recreation Department  
Julie McHenry, East Stuart Youth Initiative  
Laura McBride, Florida Department of Health – Martin County  
Claudia Worley, Florida Department of Health – Martin County  
Katya Lysak, Martin County Parks & Recreation Department  
Sarah Cortino, Martin County Parks & Recreation Department  
Carlos Morales, Martin County Parks & Recreation Department  
Bryan Buxton, Martin County Parks & Recreation Department  
Lauren Mihalik, Martin County Parks & Recreation Department  
Leticia Farias, Martin County Parks & Recreation Department  
Jordon Diffe, Martin County Parks & Recreation Department  
Sylvia Martinez, Martin County Parks & Recreation Department  
Jennifer Lozeino, Martin County Parks & Recreation Department  
David Gladding, Martin County Parks & Recreation Department  
Jorge Pasetta, Martin County Parks & Recreation Department  
Annette Jones, Martin County Parks & Recreation Department  
Jennifer Bracken, Florida Department of Health-Martin County  
Jesse Anderson III, Martin County Parks & Recreation Department  
Tim Arthur, Light of the World Charities, Inc.  
Kevin Abbate, Martin County Parks & Recreation Department

Staff Present: David Heaton (Executive Director), Genevieve Guido (Director of Finance), Jennifer Ahern (Manager of Outreach and Communications), Christine Georges (Administrative Services Manager), Laura Haase (Manager of Program Services), Mallory Cicarella (Receptionist), Jody Bailey (Manager of Finance), and Cara Good (Contract Specialist).

**A motion was made by Laurie Gaylord and seconded by Laurel Hopper to adopt the agenda, as presented. The motion passed unanimously (9-0 vote).**

**A motion was made by Sarah Heard and seconded by Angela Hoffman to approve the minutes of November 26, 2018, as presented. The motion passed unanimously (9-0 vote).**

**Council Organization:**

A. Election of Officers

***Christia Li Roberts arrived at 10:10 a.m.***

**A motion was made by Sarah Heard and seconded by Laurel Hopper to approve the slate of 2018 CSCMC Officers with Angela Hoffman as Chair, Joshua Ferraro as Vice-Chair, and Christia Li Roberts as Treasurer. The motion passed unanimously (10-0 vote).**

***William Tulko turned the meeting over to the new Chair, Angela Hoffman.***

B. 2019 CSCMC Committee Members

The Chair's 2018 CSCMC Committees list was reviewed by Council Members. Dave Heaton discussed the different opportunities with the CSCMC Committees. Council Members should respond to Angela Hoffman, Chair or David Heaton, Executive Director for their Committee interests.

**No motion required.**

C. Annual Council Conflict of Interest Form

All CSCMC Council members please give Conflict of Interest Forms to Christine Georges for public records.

**Public Comments and Introduction of Council Meeting Attendees:**

Public Comments were given by Julie Zygmun, Language and Literacy Connection, Helping People Succeed. Julie Zygmun announced the Pajama Jam on January 29, 2019 at Helping People Succeed. All meeting participants introduced themselves.

**New Business:**

- C. Light of the World Charities-Little Lights Dentistry Program – Budget Amendment  
Request from Light of the World to amend their budget for a total of \$12,859.00. Reallocation of funds within the salary category.

**A motion was made by Laurel Hopper and seconded by Christia Li Roberts to approve staff's recommendation for approval of the Budget Amendment in the amount of \$12,859.00 to be effective February 1, 2019. The motion passed unanimously (10-0 vote).**

- D. Recommendation for Promotion of CSCMC Staff for Director of Program Operations Position

**A motion was made by William Tulko and seconded by Susan Burrows to approve the promotion of Laura Haase to the position of Director of Program Operations effective February 1, 2019. The motion passed unanimously (10-0 vote).**

- B. Tykes & Teens Alternative to Out-of-School Suspension (ALTOSS) Program-Urgent Need Funding Request

Jeffrey Shearer, Chief Executive Officer, spoke to Council and answered questions regarding the increase in the number of students attending ALTOSS.

**A motion was made by Laurel Hopper and seconded by William Tulko to approve the funding, not to exceed \$5,000.00, for a part-time, on-call ALTOSS Specialist when the daily participant registration exceeds 10 participants or other safety concerns are present. Funding for this request would be allocated from CSCMC's Program Reserve budget line item. The motion passed unanimously (10-0 vote).**

- A. CSCMC Funded Provider Presentation by Martin County Board of County Commissioners After School/Out-of-School (MCBOCC AS/OS), Parks Leisure Arts Culture & Education (P.L.A.C.E.), and Resident Empowering All Children's Hope (R.E.A.C.H.) (verbal) – given by Katya Lysak, Recreation Administrator and Bryan Buxton.

**No motion required.**

***Laurie Gaylord left meeting at 10:34 a.m.***

**Staff Reports:**

A. The Executive Director/Staff Report was presented by David Heaton.

Mr. Heaton recognized Laura Haase for her 10 years of service with Children's Services Council of Martin County.

B. The CSCMC Financial Reports were provided by Genevieve Guido.

**For Your Information:**

Council reviewed the information provided.

Update on CSCMC Employee grievance provided by William Tulko.

Video presented to Council from local news; House of Hope Community Garden sprouts up in East Stuart.

**Council Member Comments:**

Judge Steven J. Levin introduced himself to Council and meeting attendees.

As no further discussion existed, the meeting was adjourned by Angela Hoffman (Chair) at 11:00 a.m.

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Angela Hoffman, Chair

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David L. Heaton, Executive Director