

# CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Regular Meeting  
Monday, February 25, 2019 10:00 a.m.

## MINUTES

Having a quorum, Angela Hoffman (Chair) called the meeting to order at 10:10 a.m. and took roll.

Council Members Present: Angela Hoffman (Chair)  
Joshua Ferraro (Vice-Chair) (Arrived at 10:23 a.m.)  
Christia Li Roberts (Treasurer)  
William Tulko  
Sarah Heard  
Susan Burrows  
James Campo  
Laurie Gaylord

Council Members Absent: Hon. Judge Steven J. Levin  
Laurel Hopper

Public Present: Agnieszka Marshall, Tykes & Teens  
Bob Zaccheo, Project Lift  
Julie Zygmunt, Language & Literacy Connection - Helping People Succeed  
Lori Sang, Light of the World Charities, Inc.  
Tim Arthur, Light of the World Charities, Inc.  
Milagros 'Milly' Ruiz, Florida Department of Health-Dental – Martin County  
Aubrey Campbell, Martin County Healthy Start Coalition  
Katya Lysak, Martin County Parks & Recreation Department  
Myra Torres, Florida Department of Health-School Health – Martin County  
Kathy Derringer, Helping People Succeed  
Bridgette Delancy, Communities Saving Our Babies-Sickle Cell Foundation  
Claudia Worley, Florida Department of Health – Martin County  
Christine Kelly, Florida Department of Health – Martin County  
Rafaella Salgado, Florida Department of Health – Martin County  
Leah Bower, Florida Department of Health – Martin County  
Rob Ranieri, House of Hope  
Carol Wegener, Florida Department of Health – Martin County  
Renay Rouse, Florida Department of Health – Martin County  
Soyini Glover, Florida Department of Health-Martin County

Staff Present: David Heaton (Executive Director), Genevieve Guido (Director of Finance), Laura Haase (Director of Program Operations), Jennifer Ahern (Manager of Outreach and Communications), Christine Georges (Administrative Services Manager), Mallory Cicarella (Receptionist), Jody Bailey (Manager of Finance), Frances Kaleta (Finance Administrative Assistant), Chanda Narkiewicz (Manager of Planning, Evaluation & Community Development) and Cara Good (Contract Specialist).

**A motion was made by Christia Li Roberts and seconded by Sarah Heard to adopt the agenda, as presented. The motion passed unanimously (7-0 vote).**

**A motion was made by Sarah Heard and seconded by Christia Li Roberts to approve the minutes of January 28, 2019, as presented. The motion passed unanimously (7-0 vote).**

**Public Comments and Introduction of Council Meeting Attendees:**

All meeting participants introduced themselves. Public Comments were given by Julie Zygmunt, Language and Literacy Connection, Helping People Succeed. Julie Zygmunt presented an update of the Pajama Jam that was on January 29, 2019 at Helping People Succeed which 350 people attended.

**Old Business:**

Committee Assignments for Council Members – Discussion among Council Members; Laurie Gaylord has requested the Emergency Operations Committee and the Nominating Committee. Susan Burrows has asked to be removed from the Finance Committee and be added to the Program Committee. Christia Li Roberts discussed in detail the Council Liaison to Community Advisory Panel (CAP) Committee.

**No motion required.**

**New Business:**

- A. 09/30/2018 Auditor's Report (Draft) presented by J.W. Gaines from Berger, Toombs, Elam, Gaines & Frank.

**No motion due to lack of representation for Auditor's Report during Council Meeting.**

***Joshua Ferraro arrived at meeting at 10:23 a.m***

- B. CSCMC Funded Provider Presentation by Florida Department of Health – Martin County Preventive Dental Program given by Milly Ruiz, Dental Hygienist (verbal)

**No motion required.**

- C. CSCMC Funded Provider Presentation by Light of the World Charities, Inc. – Little Lights Dentistry Program given by Tim Arthur, Executive Director and Lori Sang, Chief Funding Officer (verbal)

**No motion required.**

***Susan Burrows left meeting at 10:53 a.m.***

- D. 2019 Tenant Lease for Big Brothers Big Sisters of Palm Beach and Martin Counties

**A motion was made by Christia Li Roberts and seconded by William Tulko to approve staff's recommendation for the renewal of the 2019 CSCMC Tenant Lease for Big Brothers Big Sisters of Palm Beach and Martin Counties commencing on March 1, 2019, as recommended by staff. The motion passed unanimously (7-0 vote).**

**Staff Reports:**

- A. The Executive Director/Staff Report was presented by David Heaton.

Mr. Heaton introduced CSCMC's newest Staff member, Chanda Narkiewicz.

Laura Haase, Director of Program Operations, presented the Request for Proposal (RFP) process and the End-of-Year (EOY) Reports.

- B. The CSCMC Financial Reports were provided by Genevieve Guido.

**For Your Information:**

Council reviewed the information provided.

**Council Member Comments:**

As no further discussion existed, the meeting was adjourned by Angela Hoffman (Chair) at 11:27 a.m.

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Angela Hoffman, Chair

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David L. Heaton, Executive Director