CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Regular Meeting
Monday, August 26, 2019 10:00 a.m.

MINUTES

Having a quorum, Joshua Ferraro (acting as Chair) called the meeting to order at 10:05 a.m. and took roll.

Council Members Present: Joshua Ferraro (Vice-Chair), James Campo, Christia Li Roberts (Treasurer), Hon. Judge Steven J. Levin, Laurel Hopper, Sarah Heard, Susan Burrows, William Tulko, Laurie Gaylord (arrived 10:20 a.m.)

Public Present: Jeff Shearer, Tykes & Teens, Teresita Cruz, Boys & Girls Club of Martin County, Samantha Suffich, Martin County Healthy Start Coalition, Aubrey Campbell, Martin County Healthy Start Coalition, Becky Crook, Florida Department of Health - Martin County, Laura McBride, Florida Department of Health, - Martin County, Scott Berry, Hobe Sound Community Chest, Angela Hoffman, Boys & Girls Club of Martin County, Claudia Worley, Florida Department of Health, - Martin County

Staff Present: David Heaton (Executive Director), Zackery Hackley (Director of Finance), Jennifer Ahern (Manager of Outreach and Communications), Christine Georges (Administrative Services Manager), Jody Bailey (Manager of Finance), Chanda Narkiewicz (Manager of Planning, Evaluation and Community Development), Nicole King (Contract Specialist), Frances Kaleta (Finance Administrative Assistant), Cara Good (Contract Specialist), and Danyella Lustosa (Administrative Assistant/Receptionist).
A motion was made by Sarah Heard and seconded by Laurel Hopper to adopt the agenda, as presented. The motion passed unanimously (8-0 vote).

A motion was made by Sarah Heard and seconded by Laurel Hopper to approve the minutes of July 22, 2019, as presented. James Campo requested that his comments during the Council Member Comments be added to the minutes. The motion passed unanimously (8-0 vote).

Public Comments and Introduction of Council Meeting Attendees:
Public Comments were given by Angela Hoffman, Boys and Girls Club of Martin County to thank CSCMC Council for the opportunity to serve as Chair and would have to resign from Council due to a possible conflict of interest.

All meeting participants introduced themselves.

Old Business
C. Reconsideration of Proposed Millage

Discussion of possible rollback for the existing 2019-20 CSCMC Budget. Received certified property values from the Martin County Property Appraiser. The certified property values have increased 3.21% from the prior year’s final taxable value. The current millage rate of .3618 will generate $7,921,409 at 96% of certified tax values. Further discussion to form Executive Committee to review the following items; Fund Balance, Building Reserve Funds (major building components), HVAC alternatives, potential to recover HVAC costs.

Laurie Gaylord arrived 10:20 a.m.

A motion was made by Sarah Heard and seconded by Christia Li Roberts to reaffirm Council’s vote to approve Ratification of 2019-20 CSCMC Budget-Certified Property Values. The motion passed (8-0 vote), with Hon. Judge Steven J. Levin abstaining from vote.

New Business:
A. CSCMC Funded Provider Presentation by Martin County Healthy Start Coalition, Inc. given by Samantha Suffich, Executive Director.

No motion required.
B. Agreement for Legal Services Between The Children’s Services Council of Martin County and Torcivia, Donlon, Goddeau & Ansay, P.A.

A motion was made by William Tulko and seconded by Laurel Hopper to approve staff’s recommendation of the proposed Legal Services Agreement with Torcivia, Donlon, Goddeau & Ansay, P.A. to become effective October 1, 2019. Council Member James Campo recommended adding Indemnification clause on page 2, section 5 to include CSCMC Board Members and employees. The motion passed unanimously (9-0 vote).

C. Florida Commission on Ethics Opinion

Report from Florida Commission on Ethics (based on opinion) was presented by David Heaton to CSCMC Council. Angela Hoffman presented to Council during the Public Comments to give her resignation as Chair and as a CSCMC Council Member due to a possible conflict of interest.

A motion was made by Laurel Hopper and seconded by Sarah Heard to accept Angela Hoffman’s resignation as a CSCMC Council Member and Chair, effective immediately. The motion passed unanimously (9-0 vote).

D. CSCMC Council Response on Opinion

Discussion led by David Heaton to Council to replace Council Chair with Joshua Ferraro.

A motion was made by Laurel Hopper and seconded by multiple Council Members to approve the nomination of Joshua Ferraro as Council Chair, effective immediately. The motion passed unanimously (9-0 vote).

Discussion led by David Heaton to Council to replace Council Vice-Chair. James Campo volunteered for position of Council Vice-Chair.

A motion was made by Sarah Heard and seconded by Laurel Hopper to approve the nomination of James Campo as Council Vice-Chair, effective immediately. The motion passed unanimously (9-0 vote).
E. 2018-19 Performance Review Committee (PRC) Report

A motion was made by Laurel Hopper and seconded by Christia Li Roberts to approve the Performance Review Report presented by the Performance Review Committee (PRC) with the recommendation of Executive Director’s salary increase. The motion passed (8-1 vote). Council Member James Campo opposed under discussion; Mr. Campo expressed a concern of the Executive Director’s merit increase exceeding what is available for Staff merit increases.

1. 2019-20 Executive Director Goals and Objectives

A motion was made by Christia Li Roberts and seconded by Sarah Heard to approve the 2019-20 Executive Director Goals and Objectives. The motion passed unanimously (9-0 vote).

2. 2019-20 Council and Executive Director Goals & Objectives

A motion was made by Christia Li Roberts and seconded by Sarah Heard to approve the 2019-20 Council and Executive Director Goals & Objectives. The motion passed unanimously (9-0 vote).

Staff Reports:

A. The Executive Director/Staff Report was presented by David Heaton.

Mr. Heaton introduced CSCMC’s two new staff members to Council; Zack Hackley, Director of Finance and Danyella Lustosa, Administrative Assistant/Receptionist.

Mr. Heaton discussed the CSCMC Annual Report will be in The Stuart Newspaper, Wednesday, August 28, 2019.

B. The CSCMC Financial Reports were provided by David Heaton.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

Hon. Judge Steven J. Levin presented to Council the need for transporation of a Martin County School District Student living with a Foster family in Port St. Lucie.
As no further discussion existed, the meeting was adjourned by Joshua Ferraro (Acting as Chair) at 11:27 a.m.

Josh Ferraro, Chair  
David L. Heaton, Executive Director