CHILDREN’S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Regular Meeting
Monday, February 24, 2020 10:00 a.m.

MINUTES

Having a quorum, Joshua Ferraro (Chair) called the meeting to order at 10:02 a.m. and took roll.

Council Members Present: Joshua Ferraro (Chair)
James Campo (Vice-Chair) (arrived 10:13 a.m.)
Christia Li Roberts (Treasurer)
Laurel Hopper
Sarah Heard
William Tulko
Susan Burrows
Laurie Gaylord (arrived 10:26 a.m.)
Hon. Judge Steven J. Levin (arrived 10:26 a.m.)

Public Present: Jasmin Singleton, Boys Town – South Florida
Katie Knapfel, Big Brothers Big Sisters
J. W. Gaines, Berger, Toombs, Elam, Gaines & Frank
Denise Waninger, Devereux CBC
Diana Gomez, Sunshine Health
Teresita Cruz, Boys & Girls Clubs of Martin County
Agnieszka Marshall, Tykes & Teens
H. B. Barrett, Martin County Taxpayers Association
Lucia Stanfield, Boys Town – Port St. Lucie
Bob Zaccheo, Project Lift
Rob Ranieri, House of Hope

Staff Present: David Heaton (Executive Director), Laura Haase (Director of Program Operations), Zackery Hackley (Director of Finance), Jennifer Ahern (Manager of Outreach and Communications), Christine Georges (Administrative Services Manager), Chanda Narkiewicz (Manager of Planning, Evaluation and Community Development), Nicole King (Contract Specialist), Cara Good (Contract Specialist), Danyella Lustosa (Administrative Assistant/Receptionist), and Frances Kaleta (Finance Administrative Assistant).
A motion was made by Sarah Heard and seconded by Christia Li Roberts to adopt the agenda, as presented. The motion passed unanimously (6-0 vote).

A motion was made by Sarah Heard and seconded by Christia Li Roberts to approve the minutes of January 27, 2020, as presented. The motion passed unanimously (6-0 vote).

**Public Comments and Introduction of Council Meeting Attendees:**

No Public Comments were given.

All meeting participants introduced themselves.

**No motion required.**

**New Business:**

B. CSCMC Funded Provider Presentation by Boys Town South Florida – In-Home Family Services given by Jasmin Singleton, Senior Director – South Florida site and Lucia Stanfield, Director – Port St. Lucie site (verbal).

**No motion required.**

**Council Member James Campo arrived at 10:13 a.m.**

A. 09/30/2019 Auditor's Report (Draft) presented by J. W. Gaines, Audit Director from Berger, Toombs, Elam, Gaines & Frank

A motion was made by James Campo and seconded by Sarah Heard to approve staff’s recommendation for the September 30, 2019 Audited Financial Statements as presented. The motion passed unanimously (6-0 vote).

**Council Member Sarah Heard and Judge Steven J. Levin arrived at 10:26 a.m.**

C. Ethics 101 – Elected Officials (verbal)

Dave Heaton presented information regarding an upcoming Ethics 101 class at Indian River State College.

A motion was made by Christia Li Roberts and seconded by William Tulko to approve a new policy of strongly recommending the attendance of Children’s Services Council Members and Staff to the Ethics 101 Training. The motion passed unanimously (9-0 vote).
Staff Reports:

A. The Executive Director/Staff Report was presented by David Heaton.

    David recognized Staff: Frances Kaleta has been with CSCMC for twenty years; Cara Good
    and Chanda Narkiewicz have been with CSCMC for one year.

B. The CSCMC Financial Reports were provided by Zack Hackley.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

James Campo commented on the Executive Committee Meeting with the new Management Team
at CSCMC. James Campo commended CSCMC Executive Director on re-engaging the HR
Consultant. Christia Li Roberts talked about the upcoming forums for the Appointment of
Superintendent.

As no further discussion existed, the meeting was adjourned by Joshua Ferraro (Chair) at
10:43 a.m.

Joshua Ferraro, Chair

David L. Heaton, Executive Director