CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Council Meeting
Monday, March 30, 2020 10:00 a.m.

MINUTES

Having a quorum, Joshua Ferraro (Chair) called the meeting to order at 10:00 a.m. and took roll.

Council Members Present: Joshua Ferraro (Chair)
James Campo (Vice-Chair)
Christia Li Roberts (Treasurer)
Laurel Hopper
William Tulko
Susan Burrows
Laurie Gaylord
Hon. Judge Steven J. Levin

Council Member Absent: Sarah Heard

Public Present: Public called into the Teleconference to attend. Instructions guiding the public on how to participate in the teleconference were provided on the CSCMC website as well as a mass email to provider and funders via Chris Kilbride. A notice was also posted on the front window of CSCMC building. The public attendees were muted during the Council Meeting. The public was instructed to submit any public comments via email to cscmc@cscmc.org.

Staff Present: David Heaton (Executive Director), Laura Haase (Director of Program Operations), Zackery Hackley (Director of Finance), Jennifer Ahern (Manager of Outreach and Communications), Christine Georges (Administrative Services Manager), Chanda Narkiewicz (Manager of Planning, Evaluation and Community Development), Nicole King (Contract Specialist), Cara Good (Contract Specialist), Danyella Lustosa (Administrative Assistant/Receptionist), and Frances Kaletta (Finance Administrative Assistant).

A motion was made by William Tulko and seconded by Christia Li Roberts to adopt the agenda, as presented. The motion passed unanimously (8-0 vote).

A motion was made by James Campo and seconded by Laurel Hopper to approve the minutes of February 24, 2020, once corrected. James Campo requested that his comments be revised and added comments to the minutes. The motion passed unanimously (8-0 vote).

A motion was made by Christia Li Roberts and seconded by Laurel Hopper to approve the minutes of March 17, 2020, as presented. The motion passed unanimously (8-0 vote).
New Business:

A. Approval of Funding for Existing Contracts through June 30, 2020

Maintenance of Approved 2019-20 CSCMC Funding of Current CSCMC-funding Programs through June 30, 2020

A motion was made by James Campo and seconded by Susan Burrows to approve staff recommendation to maintain current funding allocations to currently funded agencies, whether operating or not, for all expenditures: salaries, benefits and other program expenses through April 30, 2020; during the next 30 days Council will ask the Agencies that are not operating how they are repurposing their workforce and what other monies, endowments and reserves are available to the Agencies moving forward. The motion passed unanimously (8-0 vote).

B. Approval of Funding for Expansion of Program Services in Response to COVID-19

Request for Expansion of Services Funds in Response to COVID-19

A motion was made by Christia Li Roberts and seconded by William Tulko to approve staff recommendation to fund two of the four CSCMC-funded organizations (Project LIFT and Martin County Healthy Start Coalition) to expand services in response to COVID-19, in the amount of $37,228, per the attached chart. Christia Li Roberts clarified that the Martin County Healthy Start Coalition’s tele-visits are acceptable and are reimbursable. The motion passed unanimously (8-0 vote).

A motion was made by Christia Li Roberts and seconded by Susan Burrows to approve up to $17,085 requested by ARC of Martin County through April 30, 2020 at staff discretion. Cara Good, CSCMC Contract Specialist was directed to clarify costs of full time participants versus half-time participants and subtract the field trip. The motion passed unanimously (8-0 vote).

A motion was made by Susan Burrows and seconded by William Tulko to table decision of staff recommendation of $19,500 to CSCMC-funded organization Boys & Girls Clubs of Martin County till the next meeting on April 13, 2020. The motion passed unanimously (8-0 vote).

C. Approval of Discretionary Funding in Response to COVID-19

Request for CSCMC Discretionary Funds directed toward Coronavirus (COVID-19) Relief and Recovery Fund

A motion was made by William Tulko and seconded by Christia Li Roberts to approve staff recommendation CSCMC discretionary funds up to the amount of $100,000, with no more than $10,000 to any single program, directed toward the support of specific
applicant requests of an emergency nature that must be addressed prior to the next
Council Meeting. Applications are to be submitted via the Coronavirus (COVID-19)
Relief and Recovery Fund utilizing the universal application. Discretionary funds will be
accessing monies from the CSCMC 2019-20 unexpended funds and fund balance. Full
accounting for discussion at the next Council Meeting.

Laurie Gaylord left early 12:00 p.m.

The motion passed unanimously (7-0 vote).

Public Comments and Introduction of Council Meeting Attendees:

All meeting participants were muted during this teleconference and instructed to email any Public
Comments to cscmc@cscmc.org.

Rob Ranieri, House of Hope (verbal)
Danielle Sexton-Wills, ARC of Martin County (email)
Tina Farmer, SafeSpace (email)
Laura McBride, RN, Florida Department of Health – Martin County (email)

Council Member Comments:

Discussion among Council Members and Attorney Glen Torcivia, with concern of COVID-19,
where in an emergency situation, only one Council signator is available to sign checks.

A motion was made by William Tulko and seconded by Susan Burrows to approve
releasing payment with one signator. This is in emergency situations and during
Declaration of Emergency, as stated by the Governor. This is to stay in effect until the
Governor of Florida declares the end of the State of Emergency. The motion passed
unanimously (7-0 vote).

Discussion by James Campo regarding House of Hope and Rob Ranieri’s comments; Laura
stated CSCMC trying to minimize paperwork/workload on Providers; discussed next meeting
Monday April 13, 2020 at 9:30 a.m.

As no further discussion took place, the meeting was adjourned by Joshua Ferraro (Chair) at
12:20 p.m.

Joshua Ferraro, Chair

David L. Heaton, Executive Director