CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY
Special Council Meeting*
Thursday, May 28, 2020, 1:00 p.m.

AGENDA

I. Call to Order
   A. Roll Call

II. Adoption of Agenda
    A. Additions/Deletions/Substitutions
    B. Adoption

IV. Public Comments

V. New Business
   A. Summer Programs – Out of School/Early Learning Centers/ Summer Slide
      1) Grant Applications

   B. Other

VI. Council Member Comments

*Subject to Cancellation based on Staff’s Review of Pending Applications

Next Scheduled CSCMC Meeting:
June 9, 2020, 2:00 p.m. – Finance Committee Meeting
June 10, 2020, 2:00 p.m. – Program Committee Meeting
June 22, 2020, 10:00 a.m. – Regular Council Meeting

Public Meeting
101 S.E. Central Parkway, Stuart, FL 34994-5905
772-288-5758 (Phone); 772-288-5799 (Fax); cscmc@cscmc.org (E-mail)
www.cscmc.org (Website)
CHILDREN’S SERVICES COUNCIL OF MARTIN COUNTY

Memorandum

Date: May 28, 2020

To: Children’s Services Council

From: Laura Haase, Director of Program Operations

Re: Request for CSCMC Funds in the Amount of $49,350 for 2020 Summer Camp Expansion: OST Provider Supplement application by YMCA of the Treasure Coast.

On May 18, 2020, the Council approved the release of an opportunity for current CSCMC-funded Out-of-School Time (OST) providers to apply for awards that will supplement current summer program contracts. Conceptually, additional funds would allow greater capacity that ensures compliance with CDC COVID 19-specific guidelines per 1:9 ratio, social distancing and safety protocols, and provide academic and mental health support for participants.

YMCA of the Treasure Coast has requested $49,350 in addition to the current $139,460 CSCMC annual contract that generally serves a daily (summer) average of 230 children at the Stuart branch, and 40 at the Indiantown site. Current funding, while maintaining CDC guidelines with lower ratios, would decrease the Stuart daily capacity to 72 and Indiantown daily capacity to 27.

The supplemental request from YMCA of CSCMC accommodates an additional 54 summer participants through the establishment of a third site at the Martin County Fairgrounds, allowing the YMCA to serve up to 57% of their typical summer capacity versus the current projected 37% due to COVID-19 related restrictions.

The program will operate from June 1 - August 7, 2020 (10 weeks) from 7:00 am – 6:00 pm, Monday – Friday. The proposal does not seek additional funds for academic programming as current staffing of three certified teachers will continue to provide small group instruction and individualized remediation services at the sites.

The proposed budget includes:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Cost Category</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>$21,600</td>
<td>Salaries/Wages</td>
<td>8.5 FTE counselors, 1.5 FTE supervisor</td>
</tr>
<tr>
<td>$3,750</td>
<td>Program Supplies</td>
<td>PPE, sanitizer, disinfectant, arts &amp; crafts, games, etc.</td>
</tr>
<tr>
<td>$9,000</td>
<td>Occupancy</td>
<td>Martin County Fairground Lease: $3,600 per month</td>
</tr>
<tr>
<td>$10,000</td>
<td>Other/Contract</td>
<td>Mental Health Services via Tykes &amp; Teens</td>
</tr>
<tr>
<td>$5,000</td>
<td>Specific Assistance to Individuals</td>
<td>Financial Assistance - scholarships</td>
</tr>
</tbody>
</table>

$49,350 Total CSCMC Budget

Note: CSCMC contract will include a summer-slide prevention performance measure to report academic maintenance/gains of summer participants.

Staff Recommendation: To approve supplemental funding in the amount of $49,350 for YMCA of the Treasure Coast to increase CDC-adherent capacity from 99 to 153 at 3 sites; support staff and ongoing academic and camp activities and provide contracted mental health support. CSCMC funds will be used from 2019-20 unexpended funds and fund balance.
CHILDREN’S SERVICES COUNCIL OF MARTIN COUNTY

Memorandum

Date: May 28, 2020
To: Children’s Services Council
From: Laura Haase, Director of Program Operations
Re: Request for CSCMC Funds in the Amount of $61,763 directed to Summer 2020: OST Provider Supplement application by The Banner Lake Club, Inc.

On May 18, 2020, the Council approved the release of an opportunity for current CSCMC-funded Out-of-School Time (OST) providers to apply for awards that will supplement current summer program contracts. Conceptually, additional funds would allow greater capacity that ensures compliance with CDC COVID 19-specific guidelines per 1:9 ratio, social distancing and safety protocols, provide academic and mental health support for participants.

Following CDC guidelines, the Banner Lake Club summer program can serve 54 children without additional resources. The Banner Lake Club has requested $61,763 to serve an additional 18 participants increasing its capacity to 72 children. The program will expand its primary site to include a portable that belongs to Dunbar ELC and a local church. Funds will also support the provision of academic support and developmental/behavioral support services to all 72 participants.

Operating for 9 weeks from June 1 to July 31, 2020, the supplemental request accommodates an expansion/enhancement of current academic activities to include every summer camp attendee (all ages/grades) and mental health support. This will be accomplished through the hiring of three teachers from Banner Lake Academy 3 hours per day, 5 days per week, hiring a development/behavioral specialist and three additional staff members in camp counselor capacities.

The proposed budget includes:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Cost Category</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>$34,825</td>
<td>Salaries/Wages</td>
<td>3 teachers, 3 camp counselors, 1 behavioral specialist</td>
</tr>
<tr>
<td>$2,588</td>
<td>Fringe</td>
<td>Fringe linked to new hires</td>
</tr>
<tr>
<td>$1,000</td>
<td>Utilities</td>
<td>Utility costs due to site expansion to local church and Dunbar ELC portable</td>
</tr>
<tr>
<td>$23,350</td>
<td>Program Supplies</td>
<td>Masks for staff/participants (2 per day at $.89/mask), PPE, disinfectant, hand sanitizer, professional cleaning service (every other day)</td>
</tr>
</tbody>
</table>

$61,763 Total CSCMC Budget

Note: CSCMC contract will include a summer-slide prevention performance measure to report academic maintenance/gains of summer participants.

Staff Recommendation: To approve supplemental funding in the amount of $61,763 for The Banner Lake Club, Inc. to provide serve 18 additional participants, as well as provide academic and behavioral support to 70 participants. CSCMC funds will be used from 2019-20 unexpended funds and fund balance.
CHILDREN’S SERVICES COUNCIL OF MARTIN COUNTY

Memorandum

Date: May 28, 2020
To: Children’s Services Council
From: Laura Haase, Director of Program Operations
Re: Request for CSCMC Funds in the Amount of $619,197 directed to Summer 2020: OST Provider Supplement application by the Boys & Girls Clubs of Martin County.

On May 18, 2020, the Council approved the release of an opportunity for current CSCMC-funded Out-of-School Time (OST) providers to apply for awards that will supplement current summer program contracts. Conceptually, additional funds would allow greater capacity that ensures compliance with CDC COVID 19-specific guidelines per 1:9 ratio, social distancing and safety protocols, provide academic and mental health support for participants.

The Boys & Girls Clubs of Martin County currently has the space and resources to accommodate up to 216 of participants. This is a reduced number due to CDC guidelines for safely providing summer camp services with lower ratios and social distancing.

The Boys and Girls Club submitted an application to increase capacity by 324 participants and maintain a 1:9 ratio at four of its existing facilities (Hobe Sound, Port Salerno, Palm City and Indiantown), plus expand to one additional facility in the City of Stuart. Details of the Palm City site and Stuart expansion are still being discussed; CSCMC is not prepared to make a recommendation for those sites at this time.

Of the $619,197 request to serve additional participants at each of the 5 sites, CSCMC is recommending funding the Boys & Girls Clubs of Martin County in the amount of $74,176 to increase capacity at the Hobe Sound, Port Salerno and Indiantown sites. CSCMC funds will be used to fund additional staff and fringe benefits, as well as provide PPE, sanitizer, hand-washing stations, daily cleaning and other related costs for the expansion of each of the clubs.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Club Location</th>
<th># of increased participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>$24,619</td>
<td>Hobe Sound</td>
<td>36</td>
</tr>
<tr>
<td>$20,582</td>
<td>Port Salerno</td>
<td>27</td>
</tr>
<tr>
<td>$28,975</td>
<td>Indiantown</td>
<td>36</td>
</tr>
</tbody>
</table>

$74,176 Total CSCMC Budget (99 additional participants)

Note: CSCMC contract will include a summer-slide prevention performance measure to report academic maintenance/gains of summer participants.

Staff Recommendation: To approve supplemental funding in the amount of $74,176 for The Boys & Girls Club of Martin County, Inc. to serve an additional 99 participants at the Hobe Sound, Port Salerno and Indiantown Clubs collectively. CSCMC funds will be used from 2019-20 unexpended funds and fund balance.