CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY (CSCMC)

Council Meeting
Monday, July 27, 2020 10:00 a.m.

MINUTES

Having a quorum, Joshua Ferraro (Chair) called the meeting to order at 10:02 a.m. and took roll.

Council Members Present: Joshua Ferraro (Chair)
James Campo (Vice-Chair)
Christia Li Roberts (Treasurer)
Laurel Hopper
William Tulko
Sarah Heard
Susan Burrows
Hon. Judge Steven J. Levin
Glen Torcivia, Attorney

Council Members Absent: Laurie Gaylord

Zoom instructions given by Jennifer Ahern, Manager of Outreach & Communications

Public Present: Public joined/called into the zoom meeting to attend. Instructions guiding the public on how to participate during the virtual zoom meeting were provided on the CSCMC website as well as a mass email to providers and funders via Stephanie Macera. The public attendees were muted during the Council Meeting. The public was instructed to submit any public comments via email to cscmc@cscmc.org.

Fifty-eight (58) members participated.

Staff Present: David Heaton (Executive Director), Laura Haase (Director of Program Operations), Zackery Hackley (Director of Finance), Jennifer Ahern (Manager of Outreach and Communications), Christine Georges (Administrative Services Manager), Chanda Narkiewicz (Manager of Planning, Evaluation and Community Development), Nicole King (Contract Specialist), Cara Good (Contract Specialist), Danyella Lustosa (Administrative Assistant/Receptionist), Fran Kaleta (Finance Administrative Assistant), Jennifer Carter (Fiscal Specialist) and Stephanie Macera (Executive Assistant, Program Support).
A motion was made by Laurel Hopper and seconded by William Tulko to adopt the agenda, as presented. The motion passed unanimously (8-0 vote).

A motion was made by Sarah Heard and seconded by Laurel Hopper to approve the minutes of June 22, 2020, as presented. The motion passed unanimously (8-0 vote).

**Public Comments and Introduction of Council Meeting Attendees:**

All meeting participants were muted during this virtual public meeting and instructed to email any Public Comments to cscmc@cscmc.org.

Bob Zaccheo, Project LIFT, Inc.

**Old Business:**

A. Ratification of 2020-21 CSCMC Budget – Certified Property Values

James Campo raised an issue regarding the recently completed Human Resources Consultant’s Report.

A motion was made by James Campo to recommend raises in the same dollar amount for CSCMC Staff. The motion died due to a lack of a second motion.

A motion was made by William Tulko and seconded by Christia Li Roberts to approve staff recommendation for the estimated values received from Martin County Property Appraiser increased 5.31%, the current millage rate of .3618, proposed operating budget of $13,347,584. The motion passed (6-1 vote) with James Campo voted nay and Honorable Judge Steven J. Levin abstained.

**New Business:**

A. Trim Calendar 2020-2021

A motion was made by James Campo and seconded by Susan Burrows to approve staff’s recommendation of the 2020-2021 TRIM Calendar, has been modified to September 24, 2020 at 5:10 p.m. and Form DR-420 must specify the location whether in-person or virtual. The motion passed unanimously (8-0 vote).
Staff Reports:

A. The Executive Director/Staff Report was presented by David Heaton.

  Mr. Heaton discussed Annual Report is completed and available to view on the CSCMC website.

  Mr. Heaton discussed the Point in Time Survey – Out of School Time Programs. Laura Haase also discussed the Point in Time Survey to the Council Members.

B. The CSCMC Financial Reports ending June 30, 2020 were provided by Zack Hackley.

For Your Information:

Council reviewed the information provided.

Council Member Comments:

As no further discussion existed, the meeting was adjourned by Joshua Ferraro (Chair) at 10:44 a.m.